



City of Pomona Fiscal Year

2024-25



Proposed Master Fee Schedule



CITY OF POMONA
MASTER FEE SCHEDULE

TABLE OF CONTENTS

CITY CLERK FEES	3
FINANCE FEES	4
LIBRARY FEES	5
POLICE SERVICES FEES	6-8
ANIMAL LICENSE / CONTROL FEES (HUMANE SERVICES)	9-10
VEHICLE PARKING FEES	11-13
PUBLIC WORKS FEES	14-17
WATER RESOURCES FEES	18-20
DEVELOPMENT SERVICES - BUILDING & SAFETY FEES	21-30
DEVELOPMENT SERVICES - PLANNING FEES	31-33
DEVELOPMENT SERVICES - CODE COMPLIANCE FEES	34
COMMUNITY SERVICES FEES	35-39
FULLY BURDENED RATE CALCULATION	40-43



CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

CITY CLERK

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Document Printing And Copying					
2	Hard Copy Requests 8.5 x 11 sized pages	\$0.25	No Increase	\$0.25	per page	Applicable postage will be charged if requested to be mailed.
3	Hard Copy Requests 11 x 15 sized pages	\$0.50	No Increase	\$0.50	per page	Applicable postage will be charged if requested to be mailed.
4	Fair Political Practices Commission (FPPC) materials	\$0.10	No Increase	\$0.10	per page	Retrieval fee request can be charged.
5	Retrieval fee	\$5.25	\$0.18	\$5.40		
6	Document Certification					
7	Certification of Document	\$15.00	No Increase	\$15.00		
8	Proof of Life Certification	\$15.00	No Increase	\$15.00		
9	Audiotape/ Videotape					
10	CD/DVD/Flash Drive Reproduction	\$5.25	\$0.18	\$5.40	per CD/DVD	
11	Filing Fee					
12	Filing Fee For Submittal Of A Notice Of Intent To Circulate Petition And Submittal Of Referendum Petition	\$200.00	No Increase	\$200.00		
13	Subpoena					
14	Subpoena - Appearance	\$275.00	No Increase	\$275.00	per day	
15	Subpoena - Records	\$15.00	No Increase	\$15.00		
16	Notary Services					
17	Fees charged by a notary public for the following services shall not exceed the fees prescribed by this section.					
18	For taking an acknowledgment or proof of a deed, or other instrument, to include the seal and the writing of the certificate	\$15.00	No Increase	\$15.00	for each signature	
19	For administering an oath or affirmation to one person and executing the jurat, including the seal	\$15.00	No Increase	\$15.00	each person	
20	For all services rendered in connection with the taking of any deposition	\$30.00	No Increase	\$30.00	each person	
21	For administering the oath to the witness to the above deposition	\$7.00	No Increase	\$7.00	each witness	
22	For the certificate to the above deposition	\$7.00	No Increase	\$7.00	each certificate	
23	No fee may be charged to notarize signatures on vote by mail ballot identification envelopes or other voting materials.					
24	For certifying a copy of a power of attorney	\$15.00	No Increase	\$15.00	each certification	Per Section 4307 of the Probate Code.
25	In accordance with Section 6107, no fee may be charged to a United States military veteran for notarization of an application or a claim for a pension, allotment, allowance, compensation, insurance, or any other veteran's benefit.					
26	Filing Deadline Penalties					
27	AB1234 Ethics Training and Form 700 Penalty for Late Filing		Missing, Late Add	\$10.00	per day, maximum \$100.00	Per Government Code section 91013.

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

FINANCE

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Adult Oriented Business Regulatory Permit Application Fees					
2	Processing and Investigation Fee	\$805.10	\$28.18	\$833.25		Sec. 30-238 (d)
3	Plan Check and Site Inspection	\$620.45	\$21.72	\$642.15		Sec. 30-238 (d)
4	Adult Oriented Business Employee Permit Application Fees					
5	Adult Oriented Business Employee Permit	\$454.00	\$15.89	\$469.85		Sec. 30-258 (d)
6	Fingerprinting Service Fee	\$41.00	\$1.44	\$42.40		
7	Entertainment Business Permit					
8	Entertainment Business Permit - Downtown Specific Plan	\$1,107.00	\$38.75	\$1,145.75	per activity or event	Sec. 30-130 - Annual Permit
9	Entertainment Business Permit Appeal Fee					The appellant will be required to pay staff time, all consultant contract costs, and 15% of consultant contracts and costs for processing and the administration of the consultants' contracts. An initial Deposit of \$1,200 will be required to schedule the Administrative Hearing.
10	Requirement for a Cost Recovery Program	\$200.00	No increase	\$200.00	Deposit	For recovery of police security and cleanup costs related to events in the downtown area. Paid at time of application for permit.
11	Taxi / Vehicle For Hire Permit Fees					
12	Operator Permit for Taxicabs/Vehicles for Hire (2 Year Permit)	\$451.75	15.81	\$467.55		Sec. 66-34(a)(5)
13	Driver Permit Processing Fee for Taxicabs/Vehicles for Hire (2 Year Permit)	\$424.90	14.87	\$439.75		Sec. 66-63(a)(8)
14	Refundable Taxicab Driver Permit Fee	\$100.00	Set in City Code	\$100.00		Sec. 66-63(a)(9)
15	Ambulance Operator Permit	\$92.75	3.25	\$96.00		Sec. 14-247(a)(3)
16	Fingerprinting Service Fee	\$45.80	1.60	\$45.80		Sec. 66-63(a)(8)
17	Background Investigation Fee		PD			Sec. 66-63(a)(8)
18	Vending Vehicle Fees					
19	Vehicle Inspection Fee	\$39.10	1.37	\$40.45		Sec. 30-714(a)(1)
20	Vehicle Re-Inspection Fee	\$19.55	0.68	\$20.20		Sec. 30-714(a)(2) (half of inspection cost)
21	Operator Permit	\$281.50	9.85	\$291.35		Sec. 30-714(a)(1)
22	Misc. Finance / Revenue Related Fees					
23	Returned Check (NSF) Processing	\$25.00		\$25.00	each returned item	Per State
24	Franchise Fee Tow	\$55.90	1.96	\$57.85	per vehicle	Any tow truck operator granted a franchise pursuant to the provisions of Chapter 11.3 3 (Tow Truck Franchise) shall pay a franchise fee of \$53.30 per vehicle on every Police Department generated vehicle tow, that is towed to a franchises impound lot.
Short-Term Rental (STR) Permit Fees						
	STR New Application Permit Fee	\$62.20	2.18	\$64.35	new and renewal	Urgency Ordinance 4327
25	Misc. Business License Related Fees					
26	Cannabis Business Registration Fee	\$125.20	4.38	\$129.55		Sec. 50-556(c)
27	Business Tax Renewal Processing	\$13.95	0.49	\$14.40		Sec. 50-345(a)
28	Duplicate Business License	\$10.00	0.35	\$10.35		Sec. 50-350
29	New Business License Application Review - Downtown	\$128.55	4.50	\$133.05		Sec. 50-337(b)
30	New/Moved Business License Application Review	\$50.30	1.76	\$52.05	per item	Sec. 50-337(b)
31	Operator Permit Decal	\$13.35	0.47	\$13.80		various sections

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

LIBRARY

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Overdue Book/CD's**	\$0.25	No Increase	\$0.25	per item/per day	
2	Overdue Video/DVD's **	\$0.50	No Increase	\$0.50	per item/per day	
3	Reservation Of Library Material**	\$0.50	No Increase	\$0.50	per item	
4	Replacement Of Lost/Damaged Library Items	Replacement Cost	No Increase	Replacement Cost		Plus Processing Fee
5	Replacement Of Lost Library Card**	\$2.00	No Increase	\$2.00		
6	Repair Of Damaged Items	Cost of item	No Increase	Cost of item		Plus Processing Fee
7	Processing Fee for hard-bound book	\$9.00	No Increase	\$9.00		
8	Processing Fee for paperback book	\$2.00	No Increase	\$2.00		
9	Library Copying Of Digitized Material	\$10.00	Increase to cost of service	\$15.00	per image for non-public use	
10	Library Copying Of Digitized Material	\$25.00	Increase to cost of service	\$30.00	per image for public use	
11	Image Rescan fee	\$5.00	No Increase	\$5.00	per image	
12	Shipment of Media	\$5.00	No Increase	\$5.00	per media	
13	Exam Monitoring/Proctoring	\$25.00	No Increase	\$25.00	per hour	Limited only to Pomona Residents
14	Library Facilities And Equipment Rental	\$20.00	No Increase	\$20.00	1st 2 hours	\$10/hour or portion thereof after two hours.
15	Non-Resident Fee					
16	Temporary Card - One day computer-use	\$1.00	Delete			
17	Monthly card - computer use and check-out privileges	\$5.00	Delete			
18	Annual card - all library use	\$30.00	Delete			
19	Passport Fee					
20	Passport Acceptance Fee	\$35.00	No Increase	\$35.00	per applicant	Set by US Dept of State
21	Passport Photograph	\$12.75	No Increase	\$12.75	Photo	
22	Passport Expedited Service -Overnight Mail	\$17.56	No Increase	\$17.56		Set by US Dept of State

* Proposed Fees have been rounded down to the nearest nickel **Effective July 1, 2023, asterisked fees are "fine free" until further notice





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

POLICE

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Vehicle Citation Sign -Off Inspection	\$18.95	\$0.04	\$18.95		
2	Parking Enforcement					
3	Storage of vehicles.	\$53.65	\$0.11	\$53.75		34-3
4	Angle parking required when posted by sign.	\$55.90	\$0.14	\$56.00		58-161(a)
5	No stopping, standing or parking when posted by signs.	\$64.80	\$0.18	\$64.95		58-164(3)
6	Vehicle parked on parkway.	\$64.80	\$0.21	\$65.00		58-164(4)
7	Parking in street construction zone.	\$61.45	\$0.25	\$61.70		58-164(5)
8	Parking in bus zone.	\$61.45	\$0.28	\$61.70		58-164(6)
9	Parking-standing in alley, loading and unloading of passengers/freight excepted.	\$61.45	\$0.32	\$61.75		58-165
10	Washing, greasing, or repairing vehicle on the street.	\$64.80	\$0.35	\$65.15		58-166
11	Parking adjacent to schools when prohibited, must be posted.	\$64.80	\$0.39	\$65.15		58-167
12	Vehicle parked on hill, 3% grade or more, wheels must be blocked or turned against curb.	\$61.45	\$0.42	\$61.85		58-171
13	Parked in excess of 72 hours.	\$61.45	\$0.46	\$61.90		58173
14	Yellow Zone – Loading and unloading passengers and freight. 3 minutes for passengers, 20 minutes for freight.	\$64.80	\$0.49	\$65.25		58-201(b)
15	White Zone – Passenger loading and unloading or mail deposit, 3 minutes maximum.	\$55.90	\$0.53	\$56.40		58-201c
16	Green Curb – Time Limit as painted on curb. Hours 8 AM – 6 PM, except Sundays and Holidays.	\$61.45	\$0.56	\$62.00		58-232(a)
17	Street Sweeping – parking restricted where posted only.	\$55.90	\$0.60	\$56.50		58-233
18	Parking in driveway or private property without consent of owner.	\$64.80	\$0.63	\$65.40		58-234(a)
19	Parking vehicle on unimproved surfaces.	\$64.80	\$0.67	\$65.45		58-234(b)
20	Parked in guest parking over 72 hours.	\$64.80	\$0.70	\$65.50		58-234 c
21	City restricted parking	\$64.80	\$0.74	\$65.50		58-235(b)
22	Off street parking – permit required.	\$64.80	\$0.77	\$65.55		58-239(j)
23	Vehicles for sale on public property and on public streets.	\$64.80	\$0.81	\$65.60		58-236
24	Driving off truck route, for material delivery.	\$106.20	\$0.84	\$107.00		58-291(b)
25	Vehicle access 6,000 lbs – parked off truck route.	\$109.55	\$0.88	\$110.40		58-292(b)
26	Commercial vehicles over 10,000 lbs parked on city streets between 8PM and 6AM.	\$81.60	\$0.91	\$82.50		58-295
27	Parking – non/motor vehicle prohibited (boats/trailers).	\$64.80	\$0.95	\$65.75		58-176
28	Not parked within White line – controlled parking lot.	\$67.05	\$0.98	\$68.00		58-514
29	Parking certificate required - failure to obtain and display	\$48.00	\$1.02	\$49.00		58-515
30	Vehicles stored, displayed for sale, etc. in required off-street parking.	\$72.60	\$1.05	\$73.65		.503-H.A.4
31	Parking or storage of vehicles used primarily for commercial purposes.	\$64.80	\$1.09	\$65.85		0.541
	Parking Enforcement Continued					
32	Storage of vehicle, trailer, equipment on vacant lot	\$64.80	\$1.12	\$65.90		.600-D.3
33	Unregistered vehicle	\$87.20	\$1.16	\$88.35		4000(a)
34	License required – motorized bicycle (proof).	\$53.65	\$1.19	\$54.80		5037
35	No vehicle license plate.	\$55.90	\$1.23	\$57.10		5200
36	No license tabs.	\$61.45	\$1.26	\$62.70		5204(a)
37	Parking permit (county, state, etc.).	\$58.10	\$1.30	\$59.40		21113(a)
38	Disobey posted sign	\$53.65	\$1.33	\$54.95		21461
39	Vehicle parked within intersection.	\$64.80	\$1.37	\$66.15		22500(a)
40	Vehicle parked on crosswalk.	\$64.80	\$1.40	\$66.20		22500(b)





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

POLICE CONTINUED - 2

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
41	Vehicle parked adjacent to safety zone.	\$64.80	\$1.44	\$66.20		22500(c)
42	Vehicle parked within 15 feet of fire station driveway.	\$44.06	\$1.47	\$45.50		22500(d)
43	Vehicle blocking driveway.	\$64.80	\$1.51	\$66.30		22500(e)
44	Vehicle parked on sidewalk.	\$64.80	\$1.54	\$66.30		22500(f)
45	Vehicle blocking excavation.	\$64.80	\$1.58	\$66.35		22500(g)
46	Double parking.	\$64.80	\$1.61	\$66.40		22500(h)
47	Vehicle parked in posted bus loading zone.	\$240.35	\$1.65	\$242.00		22500(i)
48	Vehicle parked in bridge or tunnel.	\$64.80	\$1.68	\$66.45		22500(k)
49	Parked in fire lane	\$109.55	\$1.72	\$111.25		22500.1
50	Vehicle parked more than 18" from curb or wrong way.	\$64.80	\$1.75	\$66.55		22502(a)
51	Vehicle parked on highway (unincorporated).	\$58.10	\$1.79	\$59.85		22504(a)
52	Vehicle parked on state highway.	\$58.10	\$1.82	\$59.90		22505(b)
53	Handicapped – disabled only parking.	\$465.15	\$1.86	\$467.00		22507.8
54	Vehicle parked within 15 feet of fire hydrant.	\$64.80	\$1.89	\$66.65		22514
55	Unattended vehicle with motor running.	\$53.65	\$1.93	\$55.55		22515
56	Locked vehicle with person who cannot escape.	\$70.40	\$1.96	\$72.35		22516
57	Vehicle door opening to unsafe traffic.	\$64.80	\$2.00	\$66.80		22517
58	Parking with 7-1/2 feet of railroad tracks.	\$64.80	\$2.03	\$66.80		22521
59	Parking within 3 feet of sidewalk access ramp.	\$61.89	\$2.07	\$63.95		22522
60	Parking in a Fire Lane – (Highways).	\$109.55	\$2.10	\$111.65		22500.1
61	Grid lock	\$69.25	\$2.14	\$71.35		22526(A)
62	No gas cap	\$65.04	\$2.17	\$67.20		27155
63	Penalty for late payment of parking and non-moving violations.	\$79.35	\$2.21	\$81.55		Penalty Assessments
64	Noise Disturbance Response Call-Back					Social Host Ordinance Fine Schedule (Within a 12 month period):
65	First Infraction	\$111.80	\$2.28	\$114.05		
66	Second Infraction	\$216.40	\$7.57	\$223.95		
67	Third Infraction	\$559.10	\$2.35	\$561.45		
68	L.A. County Fair Services	Direct personnel cost including Worker Compensation and FICA expenses, with an additional 10% Administrative Overhead charge applied to the total personnel cost.				Fee is cost recovery for contracted police services for the annual Los Angeles County Fair.
69	Special Police Services	Direct personnel cost including Worker Compensation and FICA expenses, with an additional 20% Administrative Overhead charge applied to the total personnel cost.				Fee is cost recovery for contracted police services provided for various special events held during the year, which include the Winternationals, Auto Shows and other smaller events requiring police security services.
70	Police False Alarm Response					Responding to a false alarm called in by a private alarm system provider:
71	Response Fee: 1st & 2nd	No Fee		No Fee		
72	Response Fee: 3rd and subsequent Response	\$83.85	\$4.11	\$83.85	each	
73	Penalty Fee: 1-3rd	No Fee		No Fee		
74	Penalty Fee: 4th	\$174.45	\$8.55	\$183.00		plus \$75 Response Fee
75	Penalty Fee: 5th	\$245.95	\$12.05	\$245.95		plus \$75 Response Fee
76	Penalty Fee: 6th	\$286.25	\$14.03	\$286.25		plus \$75 Response Fee
77	Burglar Alarm Registration Permit - Residential	\$22.30	\$1.09	\$22.30		No annual renewal fee: Residential
78	Burglar Alarm Registration Permit - Commercial	\$27.95	\$1.37	\$27.95		Annual Fee
79	Stored/Abandoned Vehicle Release	\$195.65	\$9.59	\$195.65		
80	Fingerprinting Service - Live Scan	\$45.80	\$2.24	\$45.80		
81	Fingerprinting Service - DOJ Charge to submit for background investigation	\$81.60	\$4.00	\$81.60		
82	Police Crime Report Reproduction	\$0.25	\$0.01	\$0.25	per page	\$1.00 minimum
83	Optional accident investigation report	\$0.25	\$0.01	\$0.25	per page	\$1.00 minimum
84	Police Photo Reproduction	\$15.60	\$0.76	\$15.60	each CD	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

POLICE CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
85	DUI Accident Response Investigation	Varies		Varies		Depends on actual Officer/s time spent at the scene as well as the booking process. Reports follow under S-084 above. Pursuant to California Gov't. Code 53150-53158 up to a maximum of \$12,000 per incident.
86	Pay To Stay Jail Program - Processing Fee	\$33.50	\$1.64	\$33.50		"By request" program wherein persons sentenced to incarceration can pay to serve their sentence time in a municipal jail facility rather than the County Jail.
87	Pay To Stay Jail Program - per day of incarceration	\$83.85	\$4.11	\$83.85	per day	
88	Jail Booking Fee	\$294.05	\$14.41	\$294.05		Upon conviction, each person detained in the Pomona City Jail is assessed a fee to recover prisoner booking and housing expenses.
89	Police Facility Use Fee - Pistol Range	\$27.95	\$1.37	\$27.95	per officer/ per day	Use of the Pomona Police Department's Pistol Range facility by other law enforcement agencies
90	Vehicle Repossession Report Filing Fee	\$15.00		\$15.00	each vehicle repossession	Per California Govt. Code Section 26751
91	Civil Action Witness Fees - Sworn Personnel	\$307.50	\$15.07	\$307.50	per day	
92	Civil Action Witness Fees - Civilian Personnel	\$167.70	\$8.22	\$167.70	per day	
93	Concealed Carry Weapons Permit NEW Application	\$37.75	\$1.85	\$37.75	Per New Application	
94	Concealed Carry Weapons Permit Issuance Fee	\$151.05	\$7.40	\$151.05	Per New Permit Issued	
95	Concealed Carry Weapons Permit RENEWAL Application	\$94.40	\$4.63	\$94.40	Per Renewal Application	
96	Concealed Carry Weapons Permit - Duplicate	\$15.70	\$0.77	\$15.70	Per Duplicate Needed	
97	Concealed Carry Weapons Permit - Modification	\$15.70	\$0.77	\$15.70	Per modification needed	
98	Concealed Carry Weapons Permit - DOJ FEES	Varies			Per Application/Renewal	DOJ Fees are set by the Department of Justice and vary depending on the application type. See below for individual Concealed Carry Permit application types for specific DOJ cost. <u>New Applications:</u> Standard - \$98.30, Judicial - \$121.05, Custodial - \$143.85, Reserve - \$143.85. <u>Renewal Applications:</u> Standard - \$53.8, Judicial - \$76.55, Custodial - \$99.35, and Reserve - \$99.35

* Proposed Fees have been rounded down to the nearest nickel





ANIMAL LICENSE/CONTROL (HUMANE SOCIETY)

#	Description	Current Fee / Charge
1	Annual Dog Licenses	
2	Unaltered – 1 year	\$100.00
3	Unaltered – 2 year	\$200.00
4	Altered – 1 year	\$30.00
5	Altered – 2 year	\$60.00
6	Altered – Senior Citizen	\$10.00
7	Late Application Fee for New Dog License	\$60.00
8	Late Renewal for Dog License	\$60.00
9	Annual Cat Licenses	
10	Altered – 1 year	\$5.00
11	Altered – 2 year	\$10.00
12	Late Application Fee for New Cat License	\$15.00
13	Late Renewal for Cat License	\$15.00
14	Unaltered – 1 year	\$20.00
15	Unaltered – 2 year	\$40.00
16	Impound	
17	Dog – 1st Offense	\$30.00
18	Dog – 2nd Offense	\$50.00
19	Dog – 3rd Offense	\$70.00
20	Cat	\$10.00
21	Small Animals	\$10.00
22	Medium Animals	\$25.00
23	Large Animals	\$60.00





CITY OF POMONA
 MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

ANIMAL LICENSE/CONTROL (HUMANE SOCIETY) CONTINUED - 2

#	Description	Current Fee / Charge
24	Food and Care (Per Day)	
25	Dog	\$10.00
26	Cat	\$10.00
27	Biter Animals (Dogs/Cats)	\$20.00
28	Small Animals	\$5.00
29	Medium Animals	\$10.00
30	Large Animals	\$40.00
31	Other Fees	
32	Trailer Fee	\$30.00
33	Service Fee on Large Animals	\$60.00
34	Special Animal Permit	\$60.00
35	Owner Release Fee – Per Animal	\$25.00
36	Per Litter	\$30.00
37	Per on Site Pick up – Fee for Service	\$40.00
38	Carcass Removal	\$30.00
39	Unlicensed Owner Releases	
40	Per Animal	\$100.00
41	Pick-up (Alive)	\$100.00
42	Pick-up (Deceased)	\$100.00

Animal license and animal control fees collected by the Humane Society for care of animals from within the City of Pomona off-set the liability to the General Fund for the cost of the City's contract for services that are provided by the Inland Valley Humane Society.





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

VEHICLE PARKING DISTRICT

#	Description	Current Fee / Charge	Unit	Notes
1	Monthly Permits			
2	Commuter Permit - Commuter spaces designated in VPD Lot 5, 10 and 12 (Non-Pomona Residents)	\$45.00	per month (sold in annual quarters)	5am - 8pm
3	Commuter Permit - Commuter spaces designated in VPD Lot 5, 10 and 12 (Residents)	\$35.00	per month (sold in annual quarters)	5am - 8pm
4	Lot Specific Permit - All VPD Lots, Except VPD Lot: 3,4, 14 and 14 & Western Univ licensed Lots	\$35.00	per month (sold in annual quarters)	7am - 8pm
5	Western Univ. Permit VPD Lots:17, 18, 19, 20, 21, 23, 24, 25, 26T, Partial Lot 15	\$35.00	per month (sold in annual quarters)	7am - 8pm
6	Helix Apartment Lot 25	\$35.00	per month (sold in annual quarters)	24hrs. - 7 days
7	Provident Group – Pomona LLC Lot 22	\$35.00	per month (sold in annual quarters)	24hrs. - 7 days
8	Residential Permit Permits for Downtown Pomona Residents Only	\$15.00	per month (sold in annual quarters)	24hrs. - 7 days
9	Residential Permit Permits for Downtown Pomona Residents Only - Additional Vehicles	\$35.00	per month (sold in annual quarters)	24hrs. - 7 days
10	Employee Permit Lot Specific Parking for Downtown Pomona Employees: Valid in VPD Lot 1, 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 15, (17,19 & 20) between 8pm and 7 am	\$35.00	per month (sold in annual quarters)	24hrs. - 7 days
11	Day-Time – Non-lot Specific Permit All VPD Lots, Except Western Univ. Spaces (Mon. – Fri.)	\$45.00	per month (sold in annual quarters)	7am - 8pm
12	24-hour Super Pass All VPD Lots, Except Western Univ. Spaces	\$80.00	per month (sold in annual quarters)	24hrs. - 7 days
13	VPD LOT			
14	6,7,9,10,12,15	2 hours free parking and \$2 flat rate after and/or Permit Parking Only		8am - 8am
15	3	Free Parking and/or Permit Parking Only		8am - 3am
16	3	Permit Parking Only		3am - 8am
17	5	Permit Parking Only		24hrs. - 7 days
18	5	2 hours free parking and/or Permit Parking Only		8am - 8pm
19	5	Free Parking		8pm - 3am





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

VEHICLE PARKING DISTRICT CONTINUED - 2

#	Description	Current Fee / Charge	Unit	Notes
20	1 & 2	2 hours free parking and/or Permit Parking Only		8am - 8pm
21	1 & 2	Free Parking	from 8 pm to 8 am next morning	8pm - 3am
22	11, 13 & 14	2 hours free parking only (and or by permit in Lot 11)		8am - 8pm
23	11, 13 & 14	\$2.00	Flat rate	8pm - 8am
24	4	\$4.00 or by permit from 8 am to 8pm	Flat rate and/or by Permit Parking Only	8am - 8pm
25	4	free from 8 pm to 3 am	Flat rate and/or by Permit Parking Only	8pm - 3am
26	8	\$4.00 or by permit from 8 am to 8pm	Flat rate and/or by Permit Parking Only	8am - 8pm
27	8	free from 8 pm to 3 am	Flat rate and/or by Permit Parking Only	8pm - 3am
28	18 & 21	\$35.00	per month (sold in quarters). Licensed Western Univ 24/7	24hrs. - 7 days
29	17, 19, 20,23,25, 26T	\$35.00	per month (sold in quarters) Western University Permits Only (Mon - Fri)	7am - 8pm
30	25	\$35.00	Licensed to Helix Apartments. Per month (sold in quarters) - (24/7)	24hrs. - 7 days
31	17, 19, 20, 23, 26T	\$2.00	Flat rate	8pm - 3am
32	25	\$35.00	Licensed to Provident Group - Pomona LLC Western University Parking Only. Per month (sold in quarters) (24/7)	24hrs. - 7 days
33	24	\$35.00	per month (sold in quarters) Licensed to Western University by Permits Only (Mon - Fri)	7am - 8pm
34	24	Free Parking		8pm - 3am





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

VEHICLE PARKING DISTRICT CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
35	DEPOSITS					
36	Event Deposit - Small Lot	\$0.00	New	\$600.00		Refundable
37	Event Deposit - Large Lot	\$0.00	New	\$1,000.00		Refundable
38	Deposit - Repairs to Infrastructure	\$0.00	New	\$1,000.00		Refundable - for Potential Repairs, to be determined upon review of the Special Event Application





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

PUBLIC WORKS

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	PW - Certificate of Compliance (Per application)	\$1,031.00	\$36.09	\$1,067.05	Per Application	
2	Lot Line Adjustment / Lot Merger					
3	PW - Lot Line Adjust/Lot Merger (per application)	\$1,249.00	\$43.72	\$1,292.70	Per Application	
4	PW - Lot Line Adjust/Lot Merger (per application)	\$158.75	\$5.56	\$164.30	Per Application	Each Additional lot PW Parcel Map
5	Processing Easement					
6	PW - Processing Easements (City Grantee per app)	\$1,272.50	\$44.54	\$1,317.00	Per Application	City is Grantee
7	PW - Processing Easements (City Grantor per app)	\$1,742.15	\$60.98	\$1,803.10	Per Application	City is Grantor
8	PW - Processing Quit Claim (per app)	\$1,148.35	\$40.19	\$1,188.50	Per Application	
9	PW - Release of Lien (per application)	\$157.65	\$5.52	\$163.15	Per Application	
10	PW - Parcel Map	\$5,061.10	\$177.14	\$5,238.20	Per Application	Final Parcel Map
11	PW - Parcel Map	\$158.75	\$5.56	\$164.30	Per Application	Each Add't Lot
12	PW - Final Map	\$5,696.25	\$199.37	\$5,895.60	Per Application	Tract Map
13	PW - Final Map	\$158.75	\$5.56	\$164.30	Per Application	Each Add't Lot
14	PW - Vacation of Public Right of Way	\$2,174.90	\$76.12	\$2,251.00	Per Application	Vacation of Public ROW / Easement
15	PW - Encroachment Permit Processing	\$193.40	\$6.77	\$200.15	Per Application	
16	PW - Plan Check (Percentage)	6.29%	0.22%	6.5%	Per Project	Plan Check (in house)
17	PW - Plan Check Expedited (per project)	9.44%	0.33%	9.75%	Per Project	Expedited Plan Review fee @ 1.5x (Non-Franchise Utility)
18	PW - Review of Bld Site Plan (per application)	\$174.40	\$6.10	\$180.50	Per Application	
19	PW - Review of Traffic Impact Study (per project)	Actual + 20%		Actual + 20%	Per Project	
20	PW - Review Environmental Doc/SUSMP (per project)	Actual + 20%		Actual + 20%	Per Project	
21	PW - Preferential Parking Request (Per Application)	\$436.05	\$15.26	\$451.30	Per Application	
22	PW - Preferential Parking Issuance-Per Permit	\$41.30	\$1.45	\$42.75	Per Permit	PW - Preferential Parking Permit Issuance - Permanent or Guest (Per Permit)
23	PW - Traffic Control Plan Review (per review)	\$125.85	\$4.40	\$130.25	Per Review	
24	PW - Review of Grading Plan Check (per project)	\$559.75	\$19.59	\$579.30	Per Project	
25	PW - Address Assignment/Verification (Per Request)	\$54.75	\$1.92	\$56.65	Per Request	
26	Sanitary Sewer Connection (impact fee)					
27	PW - Review Special Events Permit-Per Application	\$135.25	\$4.73	\$139.95	Per Application	
28	PW - Development Meeting W/ Planning (Per Meeting)	\$956.05	\$33.46	\$989.50	Per Meeting	
29	PW - Design Review Meeting (Per Meeting, 1st Free)	\$956.05	\$33.46	\$989.50	Per Meeting (First Free)	
30	PW - CUP Process (Per Application)	\$476.30	\$16.67	\$492.95	Per Application	
31	PW - Subdivision Tentative Map Process (Per App)	\$355.66	\$12.45	\$368.10	Per Application	
32	PW - Green Curb Process and Install-Per Request	\$228.10	\$7.98	\$236.05	Per Request	
33	PW - Handicap Process and Install-Per Request	\$263.85	\$9.23	\$273.05	Per Request	
34	PW - Installation of No Dumping Signs-Per Sign	\$329.85	\$11.54	\$341.35	Per Sign	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

PUBLIC WORKS CONTINUED - 2

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
35	PW - Installation of No Parking Signs-Per Sign	\$329.85	\$11.54	\$341.35	Per Sign	
36	PW - SCE street light processing-Per Request	\$148.70	\$5.20	\$153.90	Per Request	
37	PW Inspection	4.20%	0.15%	4.35%	Per Project	Minimum - \$210.00 (2 hours of inspector time)
38	PW - Re-Inspection Fee-Per Request	\$59.25	\$2.07	\$61.30	Per Request	
39	Curb, or Curb & Gutter (Inspection)					
40	PW - Curb, or Curb & Gutter Inspection-Per Project	\$383.50	\$13.42	\$396.90	Per Project	Base Fee
41	PW - Curb, or Curb & Gutter Inspection-Per Project	\$0.55	\$0.02	\$0.57	Per Linear Foot	Per Linear foot above 100lf
42	Drive Approach (Inspection)					
43	PW - Drive Approach Inspection (Res.-Standard)	\$347.70	\$12.17	\$359.85	Per Project	Residential, standard width
44	PW - Drive Approach Inspection (Res.-Over)	\$347.70	\$12.17	\$359.85	Per Project	Residential, over width
45	PW - Drive Approach Inspection (Com.-to 30' width)	\$347.70	\$12.17	\$359.85	Per Project	Commercial, thru 30' width
46	PW - Drive Approach Inspection (Com. > 30' width)	\$347.70	\$12.17	\$359.85	Per Project	Commercial, over 30' width
47	PW - Reinstatement of Expired Permit	\$54.75	\$1.92	\$56.65	Per Project	Reinstatement of Expired Permit
48	Sewer Laterals (Inspection)					
49	PW - Sewer Laterals Inspections (Per Project)	\$584.80	\$20.47	\$605.25	Per Project	Base Fee
50	PW - Sewer Laterals Inspections (Per Project)	\$0.85	\$0.03	\$0.88	Per Linear Foot	Per Linear foot above 30lf
51	Sidewalk (Inspection)					
52	PW - Sidewalk Inspection (Per Project)	\$347.70	\$12.17	\$359.85	Per Project	Base Fee
53	PW - Sidewalk Inspection (Per Project)	\$0.12	\$0.004	\$0.12	Per Square Foot	Per Square Feet above 600sf
54	PW - Street Light Installation (Per Inspection)	\$177.75	\$6.22	\$183.95	Per Inspection	\$2500 Deposit
55	PW - Street Trees Inspection (Per Inspection)	\$177.75	\$6.22	\$183.95	Per Inspection	
56	Special Permits					
57	PW - Street Closures (Per Day)	\$125.20	\$4.38	\$129.55	Per Day	Permit fee
58	PW - Banners (Per Overpass Location)	\$209.05	\$7.32	\$216.35	Per Location	
59	PW - Banners - Street Light (Per Arterial)	\$209.05	\$7.32	\$216.35	Per Arterial	
60	PW - Oversize Loads (1 Trip)	\$16.00		\$16.00	Per Trip	Regulated by Caltrans
61	PW - Oversize Loads (Annual)	\$90.00		\$90.00	Per Year	Regulated by Caltrans
62	National Pollutant Discharge Elimination System (NPDES) Plan Check fee	85% of NPDES permit fee	Moved from B&S	85% of NPDES permit fee		
63	NPDES Storm Sewer Inspection Fee	Actual + 20%		Actual + 20%	Per Hour	
64	NPDES Best Practices Inspection Fee	Actual + 20%		Actual + 20%	Per Hour	
65	PW - Engineering Inspection Overtime (4 hours min)	\$177.75	\$8.71	\$186.45	Per Hour; 4 Hours Minimum	Afterhours Inspections @ 1.5x (4 hours min)
66	Utility Company Construction Permit					
67	PW - Utility Permit Non-Blanket-With 1 Site Insp	\$617.20	\$21.60	\$638.80	Per Permit	
68	PW - Utility Permit Blanket (1 block max)	\$428.25	\$14.99	\$443.20	Per Request	
69	PW - Utility Permit Inspection-Per Site	\$237.00	\$8.30	\$245.30	Per Site	Inspection per site (Non-Blanket)
70	Re-surfacing (Franchise Utility only)	Actual + 20%		Actual + 20%	Per Request	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

PUBLIC WORKS CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
71	PW - Plan Check Expedited (per project)	Actual + 20%		Actual + 20%	Per Request	
72	PW - Env Inspection	Actual + 20%		Actual + 20%	Per Inspection	Environmental Inspection (Industrial/Commercial Facilities)
73	PW - Monumentation Inspection (Per Inspection)	\$295.15	\$10.33	\$305.45	Per Inspection	
74	PW - Work Without Permit Penalty (Per Occurrence)	2 x permit		2 x permit	Per Occurrence	
75	PW - Trash/Roll-off Bins (Per Application)	\$54.75	\$1.92	\$56.65	Per Application	
76	Replacement of Street Improvements Deposits					
77	Curb, per LF	Per City's pricing		Per City's pricing	Deposit	
78	Curb & Gutter, per LF	Per City's pricing		Per City's pricing	Deposit	
79	Sidewalk, per SF	Per City's pricing		Per City's pricing	Deposit	
80	Asphalt Pavement - Trench, per SF	Per City's pricing		Per City's pricing	Deposit	
81	Asphalt Pavement - Street, per SF	Per City's pricing		Per City's pricing	Deposit	
82	Street Trees, each	Per City's pricing		Per City's pricing	Deposit	
83	Repairs in City Right-of-Way	Per City's pricing		Per City's pricing	Deposit	
84	Deposit Fee (utility companies or developers)	Per City's pricing		Per City's pricing	Deposit	
85	Curb Paint					
86	PW - Curb Paint (Per Request)	\$130.80	\$4.58	\$135.35	Per Request	Base Fee. Curb markings (per request)
87	PW - Curb Paint (Per Request)	\$2.20	\$0.08	\$2.25	Per Linear Foot	Per LF over 20 LF
88	PW - RE-paint Blue Spaces or Curb (Per Request)	\$102.85	\$3.60	\$106.45	Per Request	Renewal Markings (green/yellow/white/ other Special Curb colors)
89	PW - Curb Sandblast (Per Request)	\$195.65	\$6.85	\$202.50	Per Request	
90	PW - Pavement Markers	Actual + 20%		Actual + 20%	Per Request	
91	Permanent Resurfacing of Utility Trenches					
92	PW - Permanent Re-Surfacing of Utility Trenches	\$6.70	\$0.23	\$6.90	Per Square Foot	1 to 50 SF
93	PW - Permanent Re-Surfacing of Utility Trenches	\$4.45	\$0.16	\$4.60	Per Square Foot	51 to 200 SF
94	PW - Permanent Re-Surfacing of Utility Trenches	\$3.85	\$0.13	\$3.95	Per Square Foot	201 to 500 SF
95	PW - Permanent Re-Surfacing of Utility Trenches	\$3.35	\$0.12	\$3.45	Per Square Foot	501 to 2,000 SF
96	PW - Permanent Re-Surfacing of Utility Trenches	\$2.75	\$0.10	\$2.85	Per Square Foot	2,001 + SF
97	PW - Processing of Waste Water Applications	\$83.85	\$2.93	\$86.75		Industrial Waste Water
98	PW - Oversize Loads (Annual)	\$90.00		\$90.00		Regulated by Caltrans
99	PW - Large Print Copy (Per Copy)	\$8.90	\$0.31	\$9.20	Per Copy	
100	PW - Permit/Computer Fee (Per Permit)	\$3.40	\$0.12	\$3.50	Per Permit	
101	PW - Document Imaging (Per Sheet)	\$1.10	\$0.04	\$1.10	Per Sheet	
102	PW - Fee Analysis Fee (Per Invoice)	\$4.35	\$0.15	\$4.50	Per Fee Transaction	
103	PW - Work Order System Fee (Per Permit)	\$5.00	\$0.18	\$5.15	Per Permit	
104	PW - Street Tree Planting or Maint. (Per Request)	Actual + 20%		Actual + 20%	Per Request	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

PUBLIC WORKS CONTINUED - 4

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
105	ADMIN fee	Total Fee + 20%		Total Fee + 20%		
106	Non-Recurring Permit Application - Safe Harbor Amounts					
107	Existing Pole	\$559.10	\$19.57	\$578.65	for single application for up to 5 collocations	\$100.00 for each additional collocation thereafter
108	New Pole	\$1,118.20	\$39.14	\$1,157.30	for single application per pole	
109	Recurring Fees for Leasing Municipal Infrastructure - Safe Harbor Amounts					
110	Lease	\$301.90	\$10.57	\$312.45	per facility per year	
111	Address Assignment / Verification Request					
112	For new units or individual property less than 5 address request	\$55.90	\$1.96	\$57.85	per application	Max of 5 new address requested per application
113	For new units or individual property greater than 5 address request	\$335.45	\$11.74	\$347.15	per application	(> 5) 6 or more new address requested per application
114	PW - Review Grading 6-10 shts up to 3 reviews	\$798.40	\$27.94	\$826.30	per project	
115	PW - Review Grading 10+ shts up to 3 reviews	\$917.70	\$32.12	\$949.80	per project	
116	PW - Review Grading - per review (after the 3rd)	\$138.40	\$4.84	\$143.20	per project	
117	In addition:					
118	PLM - House Sewer Manhole	\$52.95	\$1.85	\$1.85	Moved from B&S	For each house sewer manhole
119	PLM - Section of House Sewer Installation	\$34.05	\$1.19	\$35.20	Moved from B&S	For each installation of a section of house sewer for future use
120	PLM - House Sewer (Connection of each Building)	\$34.05	\$1.19	\$35.20	Moved from B&S	For the connection of each additional building or additional work to a house sewer
121	PLM - House Sewer (Connection to Private Sewage)	\$34.05	\$1.19	\$35.20	Moved from B&S	For the connection of a house sewer to a private sewage disposal system

- All percentage fees are due as follow: 50% at time of 1st submittal, remaining balance at time of plan approval.
 - All inspection and/or permit fees are due at time of permit issuance.
 - All other fees are due at time of 1st submittal/request.
- * Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

WATER RESOURCES (WATER & SEWER)

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Water Service					
2	Water Meter Installation					
3	Charges for New Construction and Meter Upgrades					
4	Service Size (Installation) - Does not include Meter Setting					
5	1"	\$3,747.15	\$131.15	\$3,878.30		
6	1-1/2"	\$6,178.20	\$216.24	\$6,394.40		
7	2"	\$6,178.20	\$216.24	\$6,394.40		
8	Meter Size (Meter Setting)					
9	5/8" x 3/4"	\$302.45	\$10.59	\$313.00		
10	1"	\$391.05	\$13.69	\$404.70		
11	1-1/2"	\$888.45	\$31.10	\$919.55		
12	2"	\$1,183.85	\$41.43	\$1,225.25		
13	Meter sizes not shown shall be based on full cost recovery and determined at the time of installation.					
14	Meter Setting – Advance Payment Required					
15	Meter Size (Residential)					
16	5/8"	\$197.35	\$6.91	\$204.25		
17	3/4"	\$197.35	\$6.91	\$204.25		
18	1"	\$235.40	\$8.24	\$243.60		
19	1-1/2"	\$301.90	\$10.57	\$312.45		
20	2"	\$355.05	\$12.43	\$367.45		
21	3"	\$474.75	\$16.62	\$491.35		
22	Meter Size (Commercial)					
23	5/8"	\$301.90	\$10.57	\$312.45		
24	3/4"	\$301.90	\$10.57	\$312.45		
25	1"	\$391.20	\$13.69	\$404.85		
26	1-1/2"	\$474.75	\$16.62	\$491.35		
27	2"	\$598.20	\$20.94	\$619.10		
28	3"	\$837.60	\$29.32	\$866.90		
29	4"	\$1,056.05	\$36.96	\$1,093.00		
30	6"	\$1,776.05	\$62.16	\$1,838.20		
31	8"	\$2,376.40	\$83.17	\$2,459.55		
32	10"	\$2,978.50	\$104.25	\$3,082.70		
33	Meter Size (Irrigation)					
34	5/8"	\$355.05	\$12.43	\$367.45		
35	3/4"	\$355.05	\$12.43	\$367.45		
36	1"	\$474.75	\$16.62	\$491.35		
37	1-1/2"	\$717.90	\$25.13	\$743.00		
38	2"	\$957.30	\$33.51	\$990.80		
39	3"	\$1,437.90	\$50.33	\$1,488.20		
40	Meter Size (Firelines)					
41	2"	\$197.35	\$6.91	\$204.25		
42	3"	\$301.90	\$10.57	\$312.45		
43	4"	\$531.45	\$18.60	\$550.05		
44	6"	\$782.55	\$27.39	\$809.90		
45	8"	\$1,130.10	\$39.55	\$1,169.65		





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

WATER RESOURCES (WATER & SEWER) CONTINUED - 2

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
46	10"	\$1,492.95	\$52.25	\$1,545.20		
47	12"	\$1,776.05	\$62.16	\$1,838.20		
48	Water Disconnection Fee & Delinquency Charge					
49	Delinquency Charge (20 days after bill issued)					
50	48 Hour Notification Charge	\$46.00	\$1.61	\$47.60		
51	Disconnect Order	\$49.70	\$1.74	\$51.40		
52	Restoration Order	\$49.70	\$1.74	\$51.40		
53	Service Call (After Hours/Weekends/Holidays)	\$83.50	\$2.92	\$86.40		
54	Water Meter Testing	No fee is charged.				If the meter tested is over registering by more than 3%, an adjustment shall be paid for the prior billing cycle. If the meter is registering less than 103%, the customer shall pay for the testing service and pay for a Meter Setting fee for the meter size tested.
55	Private Backflow Device Monitoring					
56	Tampering with Meter Missing and/or Broken Lock	\$25.70	\$0.90	\$26.60		
57	Meter and/or Jumper Pull	\$191.85	\$6.71	\$198.55		
58	Valve Damage and/or Tampering	\$418.90	\$14.66	\$433.55		
59	New Water Customer Application Process					
60	Application for Connection/Charges for new service					
61	Daily - Set up charge (City Hall Business Hours)	\$57.75	\$2.02	\$59.75		
62	For service call After Hours, Weekends and Holidays on delinquent accounts	\$95.80	\$3.35	\$99.15		
63	New service After Hours, Weekends & Holidays	\$114.30	\$4.00	\$118.30		
64	Construction Water Service					
65	Temporary Service for Contractors					Section 34.20.1 (Ord 3587)
66	Item/Meter Size					
67	Non- Refundable Portion of Deposit	\$173.75	\$6.08	\$179.80		There is a partially refundable deposit for a meter based on the then current price. Lost, stolen or damaged meter - the Contractor will be responsible for repair and/or replacement cost, as determined by the City.
68	1"	\$136.15	\$4.77	\$140.90		Billing System has a Set Charge of \$1,500 for lost or stolen meters.
69	3"	\$803.15	\$28.11	\$831.25		Billing System has a Set Charge of \$1,500 for lost or stolen meters.
70	Commodity Rate (per 100 cubic feet)		See Tier Structure Above for Potable Domestic Service Eff 10/01/2019 (62-297).			
71	Sewer					





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

WATER RESOURCES (WATER & SEWER) CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
72	Sanitary Sewer Dye Test	\$83.85	\$2.93	\$86.75	Per Request	
73	Fire Flow Testing Fee					Section 34-20.4 (Ord 3587)
74	Fire Flow Testing	\$299.95	\$10.50	\$310.40		
75	NPDES Related Fees					
76	Review of Environmental Document/SUSMP	Actual + 20%			Per Project	
77	NPDES Storm Sewer Inspection Fee	Actual + 20%			Per Hour	
78	NPDES Best Practices Inspection Fee	Actual + 20%			Per Hour	
79	Annual Grease Producing Facility Inspection (FOG Only)	\$71.25	\$2.49	\$73.70	Annually	RESO 2019-115
80	Environmental Inspection (Industrial/Commercial Facilities)	\$119.95	\$4.20	\$124.15	Annually	RESO 2019-115
81	Environmental Inspection (Industrial/Commercial/FOG Facilities) Re-Inspection	\$52.55	\$1.84	\$54.35	Per Inspection	RESO 2019-115
82	Commercial/Industrial NPDES & Grease Producing Facility Inspection	\$161.60	\$5.66	\$167.25	Annually	RESO 2019-115
83	Construction Site NPDES Inspection (Inspection \$80/hr + Admin Fee \$95.50)	Actual + Admin			Per Hour	RESO 2019-115
84	Private Fire Protection Service	\$667.25	\$23.35	\$690.60		Sec. 62-248. Private fire protection.

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Building Code Permit Fee Schedule					
2	Total Valuation					Total valuation is based on the most recent per-square-foot construction cost in the Building Valuation Data (BVD) table published by the International Code Council. Pursuant to the 2022 California Building Code, this data will be used to aid the Building Official in determining whether or not a project valuation is underestimated. For tenant Improvements, the CBO estimate the valuation based on the amount of work required to refurbish the existing building or structure. Minor to moderate renovations, such as interior tenant improvements, are to be valued in 40% range; major alterations which impact building structural and fire/life safety systems are to be valued up to 60% of the value of new construction
3	BLD - Permit Fee 1	\$49.20	\$1.72	\$50.90		\$0 to and including \$700
4	BLD - Permit Fee 2	\$72.60	\$2.54	\$75.10		More than \$700 to including \$25,000. Plus \$19.65 for each additional \$1,000 or fraction thereof in excess of \$1,000
5	BLD - Permit Fee 2	\$531.15	\$18.59	\$549.70		\$25,001 to and including \$50,000. Plus \$15.10 for each additional \$1,000 or fraction thereof in excess of \$25,000
6	BLD - Permit Fee 2	\$902.40	\$31.58	\$933.95		\$50,001 to and including \$100,000. Plus \$19.65 for each additional \$1,000 or fraction thereof in excess of \$50,000
7	BLD - Permit Fee 2	\$1,452.55	\$50.84	\$1,503.35		More than \$100,000. Plus \$7.70 for each additional \$1,000 or fraction thereof
8	Delete					
9	Delete					
10	Delete					
11	BLD - Plan Check	75%		75%	of the Building Permit Fee	Minimum fee shall be \$127.80, covers first 3 reviews
12	BLD - Additional Review	\$123.50	\$4.32	\$127.80	per hour	Building Code Plan Check - For additional review required, after the 3rd plan check review, by complexity of plans, or revisions of approved plans or reports
13	Grading Permit Fee Schedule					
14	BLD - Grading Permit	\$182.45	\$6.39	\$188.80		1 – 50 cubic yards (0.8 – 38 m ³)
15	BLD - Grading Permit	\$271.35	\$9.50	\$280.85		51 – 1,000 cubic yards (39 – 764.6 m ³). Plus \$95.10/100 cubic yards (76.5 m ³) or fraction thereof in excess of 100 cubic yards
16	BLD - Grading Permit	\$1,098.95	\$38.46	\$1,137.40		1,001 – 10,000 cubic yards (765 – 7645.6 m ³). Plus \$79.85/1,000 cubic yards (764.6 m ³) or fraction thereof in excess of 1,000 cubic yards
17	BLD - Grading Permit	\$1,792.95	\$62.75	\$1,855.70		10,001 – 100,000 cubic yards (7646 – 76460 m ³). Plus \$51.00/1,000 cubic yards (764.6 m ³) or fraction thereof in excess of 10,000 cubic yards
18	BLD - Grading Permit	\$12,936.15	\$452.77	\$13,388.90		100,001 cubic yards (76461 m ³) or more. Plus \$127.00/10,000 cubic yards (7646 m ³) or fraction thereof in excess of 100,000 cubic yards
19	Grading Plan Check					
20	BLD - Grading Plan Check	\$182.45	Revise	75%		Minimum fee shall be \$141.60, covers first 3 reviews
21	BLD - Grading Plan Check Additional Review		New	\$127.80	per hour	Grading Plan Check - For additional review required, after the 3rd plan check review, by complexity of plans, or revisions of approved plans or reports
22	BLD - Grading Plan Check	\$271.35	Delete			51 – 1,000 cubic yards. Plus \$94.25/1000 cubic yards (76.5 m ³) or fraction thereof in excess of 1,000 cubic yards
23	BLD - Grading Plan Check	\$1,098.95	Delete			1,001 – 10,000 cubic yards. Plus \$55.75/1,000 cubic yards (764.6 m ³) or fraction thereof in excess of 10,000 cubic yards
24	BLD - Grading Plan Check	\$1,792.95	Delete			10,001 – 100,000 cubic yards. Plus \$154.00/10,000 cubic yards (764.6 m ³) or fraction thereof in excess of 100,000 cubic yards
25	BLD - Grading Plan Check	\$12,936.15	Delete			More than 100,000 cubic yards. Plus \$139.85/10,000 cubic yards (7646 m ³) or fraction thereof in excess of 100,000 cubic yards
26	Infrastructure - Permit / Plan Check					Based on Engineers Cost Estimate - Permit and Plan Check fee 3%





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 2

#	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
27	Building Supplemental Plan Check And Inspection	No Fee per resolution	Delete	No Fee per resolution		
28	Building Plan Check And Permit Extension Review	No Fee per resolution	Delete	No Fee per resolution		
29	Building Relocation Review And Inspection - Within City Limits	\$55.90	Delete	\$57.85		
30	Building Relocation Review And Inspection - Outside City Limits	\$55.90	Delete	\$57.85		plus \$.50 per mile from City Hall
31	Building Demolition Review and Inspection		Delete			
32	Special Inspection	No Fee per resolution	Delete	No Fee per resolution		
Electrical Code Permit Fee						
34	ELE - Issuance Fee	\$31.15	\$1.09	\$32.20	each	Fee for issuing permits
35	SYSTEM FEE SCHEDULE - (Note: The following do not include permit issuing fee.)		Delete			
36	New Residential Buildings:		Delete			The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.
37	ELE - Multifamily Sq Footage	\$0.12	Delete	\$0.12	sq ft	For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time.
38	For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use:	BRANCH CIRCUIT FEE or UNIT FEE SCHEDULE	Delete	BRANCH CIRCUIT FEE or UNIT FEE SCHEDULE		
39	For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time:	\$0.16	Delete	\$0.17	sq ft	
40	For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings use:	BRANCH CIRCUIT FEE or UNIT FEE SCHEDULE	Delete	BRANCH CIRCUIT FEE or UNIT FEE SCHEDULE		
Private Swimming Pools:						
42	ELE - Private Swimming Pools	\$91.45	\$3.20	\$94.65	each	For new private, residential, in ground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool
43	ELE - Private Swimming Pools (Hot Tubs)	\$61.35	\$2.15	\$63.50	each	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools.
Carnivals and Circuses:						
45	ELE - Carnivals and Circuses	\$43.80	Delete	\$45.30	each	Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions. For electric generators and electrically driven rides
Temporary Power Service						
47	ELE - Temp Power Service (Pole of Pedestal)	\$49.20	\$1.72	\$50.90		For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances.
48	ELE - Temp Power Service (Systems/Booths)	\$24.00	\$0.84	\$24.80	each	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, sales booths, additional pole, etc.
49	BRANCH CIRCUIT AND UNIT FEE SCHEDULES					





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 3

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
50	Branch Circuit Fees (Alternate to Unit Fees)					
51	Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets. For 15 or 20 ampere 120 volt lighting or general use receptacles:					
52	ELE - Branch Circuit Fee (120 volt)	\$19.55	\$0.68	\$20.20	each	First 10 branch circuits
53	ELE - Branch Circuit Fee (120 volt)	\$16.20	\$0.57	\$16.75	each	Each additional branch circuit from 11 to 40 inclusive
54	ELE - Branch Circuit Fee (120 volt)	\$14.50	\$0.51	\$15.00	each	Each additional branch circuit over 40
55	ELE - Branch Circuit Fee (208 volt)	\$30.70	\$1.07	\$31.75	each	For 15 or 20 ampere 208 volt to 277 volt lighting
56	Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.					
57	Unit Fees (Alternate to Branch Circuit Fees)					
58	Receptacle, Switch, Lighting, or other. For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters:					
59	ELE - Outlet Fees	\$2.30	\$0.08	\$2.35	each	First 20 each
60	ELE - Outlet Fees	\$1.65	\$0.06	\$1.70	each	First 20 Additional outlets
61	Note: For multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.		Delete			
62	Lighting Fixtures					
63	For lighting fixtures, sockets, or other lamp holding devices:					
64	ELE - Lighting Fixtures	\$1.65	\$0.06	\$1.70	each	First 20 Additional outlets
65	ELE - Lighting Fixtures (Pole/Platform Mounted)	\$2.75	\$0.10	\$2.85	each	For pole or platform mounted lighting fixtures
66	ELE - Lighting Fixtures (Theatrical)	\$2.75	\$0.10	\$2.85	each	For theatrical-type lighting fixtures or assemblies
67	Residential Appliances of Three Horsepower or Less:					
68	ELE - Residential Appliances (<=3 horsepower)	\$12.05	\$0.42	\$12.45	each	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating.
69	Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.					
70	Other Appliances of Three Horsepower or Less:					
71	ELE - Other Appliances (<=3 horsepower)	\$17.40	\$0.61	\$18.00	each	For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment:
72	Note 1. As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels.					
73	Note 2. For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.					
74	Power Apparatus:					





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 4

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
75	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR)					
76	ELE - Power Apparatus (4 - 10 rating)	\$22.45	\$0.79	\$23.20	each	Rating over 3 and not over 10
77	ELE - Power Apparatus (11 - 50 rating)	\$51.95	\$1.82	\$53.75	each	Rating over 10 and not over 50
78	ELE - Power Apparatus (51 - 100 rating)	\$97.20	\$3.40	\$100.60	each	Rating over 50 and not over 100
79	ELE - Power Apparatus (over 100 rating)	\$160.40	\$5.61	\$166.00	each	Rating over 100
80	Note 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.		Delete Line			
81	Note 2. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.		Delete Line			
82	Busways					
83	ELE - Busways	\$29.45	\$1.03	\$30.45		For cable trays, trolley and plug-in type busways, each 100 feet or fraction thereof:
84	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.					
85	Signs, Outline Lighting, and Marquees:					
86	ELE - Signs (1 Branch Circuit)	\$43.80	\$1.53	\$45.30	each	For signs, outline lighting systems, or marquees supplied from one branch circuit
87	ELE - Signs (Additional Branch Circuits)	\$14.50	\$0.51	\$15.00	each	For additional branch circuits within the same sign, outline lighting system, or marquee.
88	Services, Switchboards, Switchboard Sections, Motor Control Centers, Panel boards, Subpanel, Combiner box, and ESS:					
89	ELE - Services/Switchboards (<= 399 amperes)	\$43.80	\$1.53	\$45.30	each	For services, switchboards, switchboard sections, motor control centers and panel boards of 600 volts or less and not over 399 amperes in rating.
90	ELE - Services/Switchboards (400 - 1000 amperes)	\$85.95	\$3.01	\$88.95	each	For services, switchboards, switchboard sections, motor control centers and panel boards of 600 volts or less and 400 amperes to 1,000 amperes in rating.
91	ELE - Services/Switchboards (over 1000 amperes)	\$183.05	\$6.41	\$189.45	each	For services, switchboards, switchboard sections, motor control centers and panel boards over 600 volts or over 1000 amperes in rating.
92	ELE - Storage System (ESS)		NEW	\$45.30	each	
93	Miscellaneous, Apparatus, Conduits and Conductor					
94	ELE - Misc. Apparatus, Conduits, and Conductors	\$73.50	\$2.57	\$76.05		For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.
95	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.		Delete			
96	Other Inspections:		Delete			
97	ELE - Extra Inspection (Defective Workmanship)	\$37.30	Delete		each	For each extra inspection resulting from defective workmanship or materials:
98	For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed:		Delete			
99	ELE - Emergency Inspection	\$61.65	Delete			For the first 1/2 hour, or fraction thereof
100	ELE - Emergency Inspection	\$123.50	Delete			For each hour, or fraction thereof





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 5

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
101	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sq. ft. or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees:	\$246.65	Delete		each	
102	For investigation and review of test reports from local testing laboratories. Reports for one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment:	\$285.00	Delete		each	
103	For eleven (11) to twenty (20) items	\$569.60	Delete		each	
104	For twenty-one (21) to fifty (50) items	\$854.60	Delete			
105	For more than fifty (50) items	\$949.80	Delete			
106	For high voltage switchgears, transformers or substations	\$569.60	Delete			
107	For investigation of alternate materials and methods of construction:		Delete			
108	ELE - Alternate Materials Investigation (Filing Fee)	\$247.05	Delete			For the initial filing fee
109	ELE - Alternate Materials Investigation (hourly)	\$123.50	Delete			For each hour or fraction thereof, in excess of two.
110	ELE - Investigation (Work W/O Permit)	\$379.70	Delete			Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than
111	ELE - Investigation (Work W/O Permit by Owner)	\$189.75	Delete			Exception: One or two family dwellings, when work is performed by owner-builder
112	Noncompliance Fee:		Delete			
113	ELE - Non Compliance Fee (1 and 2 Family Dwelling)	\$114.00	Delete			For one and two family dwelling occupancies
114	ELE - Non Compliance Fee	\$228.20	Delete			For other occupancies
115	Plan Checking Fee:					
116	ELE - Plan Check Fee	\$123.50	\$4.32	\$127.80		The fee shall be equal to seventy percent (75%) of the required electrical permit fee provided however, the minimum fee shall be
117	ELE - TI Plan Check	\$15.30	Delete		per 1,000 sq ft (min. \$57.10)	The fee for each tenant improvement plan check (installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24)), when a building plan check is not required for that work, shall be \$14.60 for each 1,000 square feet; provided however, the minimum fee shall be \$55.20
118	ELE - Additional Plan Check Fee	\$123.50	\$4.32	\$127.80	per hour	For additional review, beyond first 3, required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions;
119	Photovoltaic System					
120	BLD - Solar Panels Residential	\$99.00	\$3.47	\$102.45		Amount for Solar Panels
121	BLD - Solar Panels Residential	\$262.70	\$9.19	\$271.85		Residential Rooftop Photovoltaic – 0-15 kilowatts. Fee for residential rooftop photovoltaic systems generating 0-15 kilowatts (kW):
122	BLD - Solar Panels Residential	\$10.15	\$0.36	\$10.50		Residential Rooftop Photovoltaic – each kilowatt over 15 kilowatt. Fee for residential rooftop photovoltaic systems generating over 15 kilowatts:
123	BLD - Solar Panels Commercial	\$603.75	\$21.13	\$624.85		Commercial Rooftop Photovoltaic – 0-50 kilowatts; Fee for commercial rooftop photovoltaic systems generating 0-50 kilowatts:
124	BLD - Solar Panels Commercial	\$4.95	\$0.17	\$5.10		Commercial Rooftop Photovoltaic – 51-250 kilowatts Fee for commercial rooftop photovoltaic systems generating 51-250 kilowatts
125	BLD - Solar Panels Commercial	\$3.35	\$0.12	\$3.45		Commercial Rooftop Photovoltaic – each kilowatt over 250 kilowatts Fee for commercial rooftop photovoltaic systems generating over 250 kilowatts:
126	BLD - Solar Plan Check		NEW	\$127.80		The fee shall be equal to seventy percent (75%) of the required solar permit fee provided however, the minimum fee shall be
127	Plumbing Code Permit Fee					





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 6

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
128	PLM - Issuance Fee	\$31.15	\$1.09	\$32.20	each	Fee for issuing permits.
129	In addition;					
130	PLM - Plumbing Fixtures/Traps	\$18.20	\$0.64	\$18.80		For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefore), (hose bibs are considered fixtures)
131	PLM - Dishwasher	\$18.20	\$0.64	\$18.80		For each permanent-type dishwasher whether individually trapped or not
132	PLM - Future Stacks/Waste Inlet	\$9.90	\$0.35	\$10.25		For future stacks or branches, each waste inlet
133	PLM - Roof Drain	\$18.20	\$0.64	\$18.80		For each roof drain
134	PLM - Drainage or Sewer Backwater Valve	\$52.95	\$1.85	\$54.80		For each drainage or sewer backwater valve
135	PLM - Water Treating Equipment	\$18.20	\$0.64	\$18.80		For each industrial waste pretreatment interceptor, including its trap and vent, accepting kitchen-type grease interceptors functioning as fixture traps
136	PLM - Swimming Pool Drainage Trap	\$18.20	\$0.64	\$18.80		For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)
137	For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:					
138	Low pressure system:					
139	PLM - Gas Meter	\$18.20	\$0.64	\$18.80		5 outlets or less
140	PLM - Gas Piping System - Outlets	\$4.65	\$0.16	\$4.80		For each additional outlet over five
141	Medium or high pressure system:					
142	PLM - Gas Piping System (Medium or High Pressure)	\$75.65	\$2.65	\$78.30		
143	PLM - Gas Piping System (Medium or High - Outlets)	\$4.65	\$0.16	\$4.80		Additional fee for each outlet
144	For each gas meter not under control and maintenance of the serving gas supplier	\$18.20	\$0.64	\$18.80		
145	PLM - Gas Pressure Regulator	\$18.20	\$0.64	\$18.80		For each gas pressure regulator other than appliance regulators
146	PLM - Water Heater/Vent	\$18.20	\$0.64	\$18.80		For each water heater and/or vent
147	PLM - Repair/Alteration of Drainage/Vent Piping	\$18.20	\$0.64	\$18.80		For repair or alteration of drainage and/or vent piping, each fixture
148	PLM - Water Treating Equipment	\$18.20	\$0.64	\$18.80		For each piece of water-treating equipment
149	PLM - Water Pressure Regulator	\$18.20	\$0.64	\$18.80		For each water pressure regulators
150	For potable water not covered elsewhere in fee schedule:					
151	PLM - Potable Water (<= 1.5 inch)	\$18.20	\$0.64	\$18.80		1-1/2 inch and smaller
152	PLM - Potable Water (2-3 inches)	\$57.10	\$2.00	\$59.10		2 inches to 3 inches
153	PLM - Potable Water (> 3 inches)	\$123.50	\$4.32	\$127.80		Over 3 inches
154	PLM - Water Piping Replacement	\$7.60	\$0.27	\$7.85		For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto
155	PLM - Backflow Prev. Device (Sprinkler Systems)	\$18.20	Delete			For sprinkling systems on any one meter, each backflow prevention device thereof
156	PLM - Backflow Prev. Device (Pools/Tanks)	\$18.20	\$0.64	\$18.80		For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)
157	PLM - Trap Primer	\$18.20	\$0.64	\$18.80		For each trap primer
158	PLM - Solar Potable Water Heating System	\$61.35	\$2.15	\$63.50		For each solar potable water-heating system, including water heater and vent
159	Un-Permitted Construction Penalty (Contractor)	\$379.70	Delete			Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than
160	Un-Permitted Construction Penalty (Owner)	\$189.75	Delete			Exception: One or two family dwellings, when work is performed by owner-builder
161	Noncompliance fee:		Delete			
162	PLM - Noncompliance Fee (R3 Occupancy)	\$114.00	Delete			R-3 occupancies
163	PLM - Noncompliance Fee (Other Occupancies)	\$228.20	Delete			Other occupancies
164	For investigation of alternate materials and methods of construction:		Delete			
165	For the initial filing fee	\$247.05	Delete			





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 7

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
166	For each hour or fraction thereof, in excess of two	\$123.50	Delete			
167	In addition:					
168	PLM - Connection to Public Sewer	\$52.95	Delete			For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)
169	PLM - House Sewer Manhole	\$52.95	Delete			For each house sewer manhole
170	PLM - Section of House Sewer Installation	\$34.05	Delete			For each installation of a section of house sewer for future use
171	PLM - House Sewer (Connection of each Building)	\$34.05	Delete			For the connection of each additional building or additional work to a house sewer
172	PLM - House Sewer (Connection to Private Sewage)	\$34.05	Delete			For the connection of a house sewer to a private sewage disposal system
173	PLM - Private Sewage Disposal System	\$108.45	\$3.80	\$112.25		For each private sewage disposal system (septic tank and seepage pits or pits and/or drain field)
174	PLM - Grey Water System	\$108.45	\$3.80	\$112.25		For each grey water system (storage tanks and disposal/irrigation fields)
175	PLM - Cesspool	\$53.05	\$1.86	\$54.90		For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drain field extension or replacement
176	PLM - Disconnection/Repair or House Sewer System	\$34.05	\$1.19	\$35.20		For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof
177	Plumbing Plan Check Fee					
178	PLM - Plan Check	Said fee shall be equal to 40% of the required plumbing permit fee as set forth in Table I of this Article.	Revise to match other plan check fees	Said fee shall be equal to 75% of the required plumbing permit fee.		
179	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
180	PLM - Combo Waste and Vent System (Surcharge)	\$189.60	\$6.64	\$196.20		(1) Combination waste and vent systems
181	PLM - Earthquake Valve Gas System (Surcharge)	\$66.30	\$2.32	\$68.60		(2) Gas system containing an earthquake actuated shut-off valve
182	PLM - Chemical Waste System (Surcharge)	\$37.75	\$1.32	\$39.05		(3) Chemical waste system
183	PLM - Rainwater System (Surcharge)	\$123.50	\$4.32	\$127.80		(4) Rainwater system
184	(a) For plan checking individual systems not required to be reviewed under subsection (a) above:					
185	PLM - Combo Waste and Vent System (Plan Check)	\$285.00	\$9.98	\$294.95		(1) Combination waste and vent systems
186	PLM - Earthquake Valve Gas System (Plan Check)	\$94.65	\$3.31	\$97.95		(2) Gas system containing an earthquake actuated shut-off valve
187	PLM - Chemical Waste System (Plan Check)	\$57.10	\$2.00	\$59.10		(3) Chemical waste system
188	PLM - Rainwater System (Plan Check)	\$189.75	\$6.64	\$196.35		(4) Rainwater system
189	PLM - Grey Water System	\$108.45	\$3.80	\$112.25		(5) Grey water system
190	PLM - Additional Review	\$123.50	\$4.32	\$127.80	per hour	(c) For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions,
191	Mechanical Code Permit Fee					
192	MEC - Mechanical Permit Issuance Fee	\$31.15	\$1.09	\$32.20	each	
193	For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:					
194	MEC - Heating/Cooling Equipment <= 100000 BTU	\$30.50	\$1.07	\$31.55		Up to and including 100,000 BTU
195	MEC - Heating/Cooling Equip 100001 - 500000 BTU	\$58.90	\$2.06	\$60.95		More than 100,000 BTU and up to and including 500,000 BTU





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 8

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
196	MEC - Heating/Cooling Equipment >500000 BTU	\$147.55	\$5.16	\$152.70		More than 500,000 BTU
197	MEC - Air Inlet Fee (Number Known)	\$4.75	\$0.17	\$4.90		For each air inlet and air outlet served by any air-conditioning system
198	MEC - Air Inlet Fee (Number Unknown)	\$41.80	\$1.46	\$43.25		Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof of conditioned area
199	NOTE: An air-conditioned system includes heating and/or cooling.					
200	MEC - Appliance Vent Modification	\$14.50	\$0.51	\$15.00		For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit
201	For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:					
202	Up to and including 2,000 CFM					
203	Each unit up to 10	\$14.50	\$0.51	\$15.00		
204	Each unit over 10	\$4.45	\$0.16	\$4.60		
205	MEC - Air Handling/AC Inst/Alt (2001 - 10000 CFM)	\$43.80	\$1.53	\$45.30	each	More than 2,000 CFM and up to and including 10,000 CFM
206	MEC - Air Handling/AC Inst/Alt (>10000 CFM)	\$73.65	\$2.58	\$76.20	each	More than 10,000 CFM
207	NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.					
208	MEC - Evaporative Cooler Fee	\$24.70	\$0.86	\$25.55		For each evaporative cooler other than portable type
209	For ventilation fans which serve a single register:					
210	Each fan up to 10	\$17.85	\$0.62	\$18.45		
211	Each fan over 10	\$6.20	\$0.22	\$6.40		
212	MEC - Ventilation System excluding A/C System	\$38.20	\$1.34	\$39.50		For each ventilation system which is not a portion of any air-conditioning system for which a permit is required elsewhere in this Code
213	MEC - Com. Kitchen Hood, Spray Booth Prod Convey	\$73.65	\$2.58	\$76.20		For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto
214	MEC - Fire Damper Installation	\$11.95	Delete			For the installation of each fire damper
215	MEC - Duct Alteration Fee	\$30.50	\$1.07	\$31.55		For the alteration of an existing duct system for which a permit is not required elsewhere in this Code
216	Un-Permitted Construction Penalty (Contractor)	\$379.70	Delete			Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than
217	Un-Permitted Construction Penalty (Owner)	\$189.75	Delete			Exception: One or two family dwellings, when work is performed by owner-builder
218	Noncompliance fee:		Delete			
219	MEC - Non Compliance Fee - R-3	\$114.00	Delete			R-3 occupancies
220	Other occupancies	\$228.20	Delete			Other occupancies
221	For investigation of alternate materials and methods of construction For the initial filing fee	\$247.05	Delete			For investigation of alternate materials and methods of construction For the initial filing fee
222	For each hour or fraction thereof, in excess of two	\$123.50	Delete			For each hour or fraction thereof, in excess of two
223	NOTE: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity.		Delete			
224	2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.		Delete			
225	Mechanical Code Plan Check Fee					
226	The Mechanical Code requires plan check fees to be paid at the time of submitting plans and specifications.	50% of the required mechanical permit fee.	Revise to match other plan check fees	75% of the required mechanical permit fee.		





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 9

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
227	MEC - Additional Plan Check Fee	\$123.50	\$4.32	\$127.80	per hour	For additional review, beyond first 3, required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions;
228	EXCEPTION: Identical appliances of 100,000 BTU or less, installed in a single building		Delete			
229	Up to and including 10	50% of permit fee	Delete			
230	For each appliance over 10	An additional 5% of its permit fee	Delete			
231	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
232	MEC - Commercial Type I or II Hood Surcharge	\$189.75	\$6.64	\$196.35		(i) A commercial type I or II hood
233	MEC - Garage Ventilation System Surcharge	\$189.75	\$6.64	\$196.35		(ii) Garage ventilation systems
234	MEC - Stairs Pressurization System Surcharge	\$189.75	\$6.64	\$196.35		(iii) Stairs pressurization systems
235	MEC - Product Conveying System Surcharge	\$189.75	\$6.64	\$196.35		(iv) Product conveying systems
236	MEC - Additional Plan Check Fee	\$123.50	\$4.32	\$127.80		The minimum plan checking fee (including all surcharges)
237	Installations of the following individual systems:					
238	MEC - Commercial Type I or II Hood Installation	\$285.00	\$9.98	\$294.95		(i) A commercial type I or II hood
239	MEC - Garage Ventilation System Installation	\$285.00	\$9.98	\$294.95		(ii) Garage ventilation systems
240	MEC - Stairs Pressurization System Installation	\$285.00	\$9.98	\$294.95		(iii) Stairs pressurization systems
241	MEC - Product Conveying System Installation	\$285.00	\$9.98	\$294.95		(iv) Product conveying systems
242	MEC - Tenant Improvement Review	\$30.50	Delete		1,000 sq. ft	Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations, when a building permit is not required for that work. Minimum Fee of \$60.85.
243	MEC - Additional Plan Check Fee	\$123.50	Moved up on list		per hour	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions,
244	Swimming Pools and Spa Permit Fees					
245	SPS - Permit Fee	\$56.05	Delete		sq ft	Swimming Pools & Spas
246	Swimming Pools and Spa Permit Fees					
247	Vinyl-lined or fiberglass swimming pool-residential		New	\$600.00		
248	Gunitite Swimming Pool/Spa- Residential		New	\$750.00		
249	Spa Only - Residential		New	\$400.00		
250	Swimming pool remodel		New	\$450.00		
251	Swimming pool replaster		New	\$350.00		
252	Prefab spa/hot tub		New	\$200.00		
253	Commercial Swimming Pool		New	\$1,200.00		
254	SPS - Plan Check		New	75%	of the SPS Permit Fee	
255	Retaining Walls and Block Walls					
256	6" Cement Masonry Unit	\$13.15	\$0.46	\$13.60	in. ft.	
257	8" Cement Masonry Unit	\$14.60	\$0.51	\$15.10	in. ft.	
258	12" Cement Masonry Unit	\$17.90	\$0.63	\$18.50	in. ft.	
259	Reroof					
260	Residential Composition Roof up to 3,000 sq ft		New	\$300.00		
261	Residential Composition Roof- each additional 1,000 sq ft		New	\$145.00		
262	Residential Tile Roof up to 3,000 sq ft		New	\$400.00		
263	Residential Tile Roof- each additional 1,000 sq ft		New	\$200.00		
264	Re-roofing - first 50,000 commercial		New	\$450.00		
265	Re-roofing - each additional 50,000 commercial		New	\$200.00		
266	Poles					





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - BUILDING & SAFETY CONTINUED - 10

	Description	FY 2023-2024 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
267	4" Diameter	\$54.80	\$1.92	\$56.70	each	
268	6" Diameter	\$78.95	\$2.76	\$81.70	each	
269	8" Diameter	\$101.95	\$3.57	\$105.50	each	
270	10" Diameter	\$123.75	\$4.33	\$128.05	each	
271	12" Diameter	\$146.75	\$5.14	\$151.85	each	
272	14" Diameter	\$168.00	\$5.88	\$173.85	each	
273	Patios					
274	Fiberglass	\$13.70	\$0.48	\$14.15	sq ft	
275	Metal	\$16.85	\$0.59	\$17.40	sq ft	
276	Wood	\$13.70	\$0.48	\$14.15	sq ft	
277	Rehab		Delete			
278	Owner Builder	\$738.00	Delete			
279	Contractor	\$738.00	Delete			
280	Demolition					
281	For inspection of the demolition of a building or structure	\$184.25	\$6.45	\$190.70		including sewage system termination
282	California State Mandated Fees					
283	Three State mandated fees applied to each Building permit application. Fee amount is based on valuation.					
284	Strong Motion Instrumentation & Seismic Hazard Mapping Fee (1 to 3 story residence)	\$0.13	No Change	\$0.13	per each \$1,000 of valuation or fraction thereof	minimum of \$0.50 per application
285	Strong Motion Instrumentation & Seismic Hazard Mapping Fee (Over 3 story residential and all commercial)	\$0.28	No Change	\$0.28	per each \$1,000 of valuation or fraction thereof	minimum of \$0.50 per application
286	Green Building Standards Fee	\$1.00	No Change	\$1.00	per each \$25,000 of valuation or fraction thereof	minimum of \$1.00 per application
287	Administrative Fees					
288	Plan retrieval from the vault	\$77.35	\$2.71	\$80.05	plan	
289	Permit Issuance Fee	\$31.15	\$1.09	\$32.20	application	
290	BLD - Certificate of Occupancy	\$114.00	\$4.45	\$118.45	each	Issuance of Certificate of Occupancy
291	BLD - Temporary Certificate of Occupancy	\$171.20	\$5.99	\$177.15	each	Issuance of Temporary Certificate of Occupancy
292	BLD - Certificate of Occupancy	\$114.00	Delete		each	Extension of a Temporary Certificate of Occupancy
293	Permit and Inspection document verification fee	\$38.65	\$1.35	\$40.00	per hour	
294	BLD - Administrative Services	\$38.65	Delete			
295	BLD - Garage Reconversion	\$660.85	\$23.13	\$683.95		
296	BLD - Lien Release Full	\$838.65	Adjust to actual cost of service	\$500.00		5 hours (documents, release, verification, inspection (if necessary), and notarization)
297	BLD - Duplicate Lien Removal Process	\$55.90	\$1.96	\$57.85		
298	BLD - Letter of Responsibility	\$55.90	\$1.96	\$57.85		
299	National Pollutant Discharge Elimination System (NPDES) Plan Check fee	85% of NPDES permit fee	Delete	85% of NPDES permit fee		
300	BLD - Re-Inspection	\$123.50	\$4.32	\$127.80	Request	
301	Miscellaneous	\$123.50	\$4.32	\$127.80	per hour	Projects for which there is no fee category
302	Special Inspection		New	\$127.80	per hour	
303	Overtime Inspection		New	\$127.80	per hour, minimum 4 hours	
304	Plan Check and Permit Extension Review		New	\$127.80	1 hour	
305	Review of Fire Flow or Underground Exemption Documents		New	\$63.90	1/2 hour charge	
306	Minimum Permit Fee		New	\$127.80		Any permit issued shall meet the minimum fee of \$127.80
307	Job Fee Ordinance		Stating City Code			Per Section 50-411 of the Pomona City Code: fee shall be a sum equal to 30 percent of the grading or building permit fee or other general contracting permit fee and/or a sum equal to 100 percent of the mechanical, electrical, or plumbing permit fee. The job fee shall be due and payable at the time of the issuance of the permit and shall be paid at the same time the permit fee is paid.

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - PLANNING

	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	PLN - Plan Check First Three Reviews	\$815.37	\$28.54	\$843.90		
2	PLN - Plan Check (Ind Review after First Three)	\$277.45	\$9.71	\$287.15		Single Plan Check review beyond initial three reviews.
3	PLN - Landscape Area 500-7,500 SF	4 Hours Minimum / 6 Hours Maximum: Maximum Fee Amount \$975.00	No Change	\$975.00	per hour	Landscape Plan Check: For Landscape Areas Totaling 500-7,500 Square Feet. Consultant Rate. Includes two plan check submittals.
4	PLN - Landscape Area 7,501-14,999 SF	6 Hours Minimum / 11 Hours Maximum: Maximum Fee Amount \$1,600.00	No Change	\$1,600.00	per hour	Landscape Plan Check: For Landscape Areas Totaling 7,501-14,999 Square Feet. Consultant Rate. Includes two plan check submittals. For projects greater than 15,000 square feet, Consultant will provide a separate fee based on the number of landscape sheets in the plan set submittal <u>at a rate of \$135 per sheet.</u>
5	PLN - Additional Landscape Plan Check	Time and Materials \$135/hr	No Change	\$135/hr plus MPGS fe	per hour	Consultant Rate. For plan checks that require a third re-submittal, the fee would be the base fee plus the additional time for the third check.
6	PLN - Landscape Plan Check Inspection	\$675.00	No Change	\$675.00		Consultant Rate. Includes one field visit.
7	PLN - Landscape Additional Inspection	\$135.00	No Change	\$135/hr plus MPGS fe	per hour	Consultant Rate. 1.5 hour minimum charge plus MPGS fee.
8	PLN - Conditional Use Permit (Land Use New Dev)	\$6,450.12	\$225.75	\$6,675.85		
9	PLN - Conditional Use Permit (Single Family)	\$2,613.47	\$91.47	\$2,704.90		
10	Conditional Use Review (Alcohol Use Only)	\$3,290.02	\$115.15	\$3,405.15		
11	PLN - Minor Conditional Use Permit (DPSP)	\$2,218.77	\$77.66	\$2,296.40		Conditional Use Permit - Minor
12	PLN - Conditional Use Permit	\$3,290.02	\$115.15	\$3,405.15		Conditional Use Permit - Modification
13	PLN - Code MODCUP Inspection Fee	\$652.07	\$22.82	\$674.85		Conditional Use Permit - Inspection Fee (Planning)
14	PLN - Landscape Hardscape Review	\$163.97	\$5.74	\$169.70		
15	PLN - SB 330 Pre-Application	\$813.12	\$28.46	\$841.55		
16	PLN - Single Historic Landmark Designation	\$227.17	\$7.95	\$235.10		
17	PLN - Historic District Designation	\$562.67	\$19.69	\$582.35		For district designations, there is an additional fee of \$10.80 for each property within the district. There shall be no fee for individual property dedgnations.
18	PLN - Minor Certificate Of Appropriateness	\$59.47	\$2.08	\$61.55		
19	PLN - Major Certificate Of Appropriateness	\$562.67	\$19.69	\$582.35		
20	Finding Of Economic Hardship	\$161.92	\$5.67	\$167.55		To be refunded if approved
21	PLN - Mills Act Participation	.1% of Assessed Value	No Change	\$2,467.00		Mills Act Historic Preservation Tax Abatement Program Application. Maximum fee of \$2,470.33 (\$2,467.00 + \$3.33).
22	PLN - RV Parking Permit	\$403.81	\$14.13	\$417.90		
23	PLN - Variance Review	\$5,170.87	\$180.98	\$5,351.85		
24	PLN - Variance Review (Single Family)	\$2,575.47	\$90.14	\$2,665.60		





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - PLANNING CONTINUED - 2

	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
25	PLN - Minor Deviation Variance Review	\$544.72	\$19.07	\$563.75		
26	PLN - Change of Zone Review	\$6,190.72	\$216.68	\$6,407.40		Zone Change Review
27	PLN - Code Amendment	\$6,190.72	\$216.68	\$6,407.40		Zoning Code Amendment Review
28	PLN - General Plan Amendment	\$6,190.72	\$216.68	\$6,407.40		
29	PLN - General Plan Conformity	\$942.82	\$33.00	\$975.80		
30	PLN - Specific Plan Amendment	\$6,190.72	\$216.68	\$6,407.40		
31	PLN - Tentative Tract Map Processing	\$7,822.22	\$273.78	\$8,096.00		plus \$37.95 per lot
32	PLN - Tentative Parcel Map Processing	\$5,386.67	\$188.53	\$5,575.20		
33	PLN - CEQA - Initial Environmental Analysis	\$595.07	\$20.83	\$615.90		
34	Initial Study and Environmental Document	Actual Cost	No Change	Actual Cost	Deposit	Actual cost plus 15% of actual costs for staff review.
35	PLN - Home Occupation Permit	\$134.37	\$4.70	\$139.05		
36	PLN - Determination of Similarity	\$1,145.22	\$40.08	\$1,185.30		
37	PLN - Appeal	\$1,037.52	\$36.31	\$1,073.80		Processing Of Appeal To Planning Commission or City Council.
38	PLN - Appeal (Single Family)	\$142.35	\$4.98	\$147.30		Processing Of Appeal To Planning Commission or City Council (Single Family).
39	PLN - Time Extension Review	\$1,135.75	\$39.75	\$1,175.50		
40	Pre-Application	\$3,094.32	\$108.30	\$3,202.60		A Developers Payment of the City's current optional Development Review Fee shall be credited towards the fees paid for the project's entitlement permits if submitted within 1 year of comment letter issuance.
41	PLN - Substantial Conformance Review	\$544.72	\$19.07	\$563.75		
42	PLN - Conceptual Development Plan Review	\$6,292.47	\$220.24	\$6,512.70		
43	PLN - Final Development Plan Review	\$2,913.17	\$101.96	\$3,015.10		
44	PLN - Public Use Permit	\$6,450.12	\$225.75	\$6,675.85		
45	PLN - Temporary Use Permit	\$442.97	\$15.50	\$458.45		
46	PLN - Temporary Art Permit	\$27.77	\$0.97	\$28.70		
47	PLN - Major Oak Tree Permit	\$134.37	\$4.70	\$139.05		
48	PLN - Annexation	\$7,822.22	\$273.78	\$8,096.00		Annexation/Deannexation Processing
49	PLN - Zoning/Rebuild Letter	\$171.27	\$5.99	\$177.25		
50	PLN - Temporary Banner Permit	\$14.72	\$0.52	\$15.20		
51	PLN - Master Sign Program	\$1,959.32	\$68.58	\$2,027.90		
52	PLN - Major Oak Tree Permit	\$562.67	\$19.69	\$582.35		
53	PLN - Development Plan Review	\$6,672.67	\$233.54	\$6,906.20		
54	PLN - Outdoor Dining Permit (DPSP R.O.W.)	\$283.12	\$9.91	\$293.00		
55	PLN - Sign Permit	\$134.37	\$4.70	\$139.05		
56	PLN - Sign Permit Variance	\$3,268.77	\$114.41	\$3,383.15		
57	PLN - Time Extension (Single Family)	\$143.32	\$5.02	\$148.30		Time Extension Single Family Owners Occupied
58	PLN - Wireless Comm. Permit Streamlined Processing (Administrative)	\$2,379.17	\$83.27	\$2,462.40		





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - PLANNING CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
59	PLN - Wireless Comm. Permit Public Rev. Processing (Minor)	\$7,235.22	\$253.23	\$7,488.45		
60	PLN - Wireless Comm. Permit Public Rev. Processing (Major)	\$9,806.22	\$343.22	\$10,149.40		
61	PLN - Tree Box 24	\$266.07	\$9.31	\$275.35		
62	PLN - Tree Box 36	\$834.92	\$29.22	\$864.10		
63	PLN - Tree in Lieu	\$1.00	\$0.04	\$1.00		
64	PLN - Admin CEQA IS/EIR Consultant Contracts	Actual Cost	No Change	Actual Cost		Fee based on consultant contract
65	PLN - CEQA - Consultant Contract Admin 15%	Actual Cost	No Change	Actual Cost		Fee based on consultant contract
66	PLN - CEQA - IS/EIR Consultant Contracts	Actual Cost	No Change	Actual Cost		Fee based on consultant contract
67	PLN - CEQA - IS/ND	\$2,035.00	\$71.23	\$2,106.20		
68	PLN - CEQA - IS/ND Consultant Contracts	Actual Cost	No Change	Actual Cost		Fee based on consultant contract
69	PLN - Development Review	\$3,094.32	\$108.30	\$3,202.60		
70	PLN - Expedited Processing		Delete			
71	PLN - Landscape Plan Check		Delete			
72	PLN - MODCUP Inspection Fee	\$652.07	\$22.82	\$674.85		
73	PLN - Minor Site Dev. Permit (DPSP)	\$4,861.67	\$170.16	\$5,031.80		
74	PLN - Mjr. Site Devl. Permit (DPSP)	\$6,374.67	\$223.11	\$6,597.75		
75	PLN - SPOS Area 1	AD HOC FEES	No Change	AD HOC FEES		
76	PLN - SPOS Area 2	AD HOC FEES	No Change	AD HOC FEES		
77	PLN - SPOS Area 3	AD HOC FEES	No Change	AD HOC FEES		
78	PLN - SPOS Area 4	AD HOC FEES	No Change	AD HOC FEES		
79	PLN - SPOS Area 5	AD HOC FEES	No Change	AD HOC FEES		
80	PLN - SPOS Area 6	AD HOC FEES	No Change	AD HOC FEES		
81	PLN - Tentative Tract Map Per Lot	\$36.70	\$1.28	\$37.95		
82	Administrative Fees					
83	Miscellaneous	\$123.32	\$4.32	\$127.60	per hour	Projects for which there is no fee category
84	Commercial Cannabis Permit Program					
85	Phase 1 & 2 CCPP Applications	\$5,959.57	\$208.58	\$85.00		
86	Phase 3 & 4 CCPP Applications	\$7,491.37	\$262.20	\$7,753.55		
87	CCPP Permit Issuance	\$2,031.12	\$71.09	\$2,102.20		
88	CCPP Permit Renewals	\$4,491.22	\$157.19	\$4,648.40		
89	CCPP Permit Renewal Late Fee	\$1,122.67	\$39.29	\$1,161.95		
90	CCPP Permit Amendment (Change of Ownership)	\$1,428.82	\$50.01	\$1,478.80		
91	CCPP Permit Amendment (Change of Name)	\$84.47	\$2.96	\$87.40		
92	PLN - Cannabis Personal Cultivation App Fee (2yr)	\$24.57	\$0.86	\$25.40		
93	PLN - Cannabis Personal Cultivation Iss. Fee (2yr)	\$31.27	\$1.09	\$32.35		
94	PLN - Cannabis Personal Cultivation Site Visit	\$107.17	\$3.75	\$110.90		
95	Certificate of Deconstruction Fees					
96	PLN - Determination of Historic Significance	\$1,000.00	\$35.00	\$1,035.00		Ordinance 4322 (May 2023)
97	PLN - Certificate of Deconstruction	\$5,185.88	\$181.51	\$5,367.35		Ordinance 4322 (May 2023)

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

DEVELOPMENT SERVICES - CODE COMPLIANCE

	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Vacant Abandoned Property Abatement - Registration of Property Fee	\$456.20	\$15.97	\$472.15		
2	Vacant Abandoned Property Abatement - Re-Registration of Property Fee	\$456.20	\$15.97	\$472.15		
3	Private Property Vehicle Abatement	Assessed amount of the administrative costs and cost of removal of any vehicle				
4	Stagnant Pool Abatement	Fee is charged to recover the actual costs				
5	Conditional Use Permit - Inspection Fee (Code Enforcement)	\$566.70	\$19.83	\$586.50		
6	Code Inspector fee on Summary Abatements and Abatement Warrants	\$32.75	\$1.15	\$33.90	per hour	
7	Clerk fee on Summary Abatements and Abatement Warrants	\$19.25	\$0.67	\$19.90	per hour	
8	Pad lock fee on Summary Abatements and Abatement Warrants	\$7.00	\$0.25	\$7.25	per unit	
9	Chain fee on Summary Abatements and Abatement Warrants	\$2.20	\$0.08	\$2.25	per unit	
10	Notarized Termination of Pendency	\$83.85	\$2.93	\$86.75	per unit	
11	Duplicate Notarized Termination of Pendency	\$27.95	\$0.98	\$28.90	per unit	
12	STR Code Enforcement Inspection Fee	\$37.45	\$1.31	\$38.75	each	
13	STR Ordinance Violation Fee	1,500.00	\$52.50	\$1,552.50	first violation	Government Code Section 36900(d)(1)
14	STR Ordinance Second Violation Fee	3,000.00	\$105.00	\$3,105.00	Second violation same ordinance within one year	Government Code Section 36900(d)(1)
15	STR Ordinance Third Violation Fee	5,000.00	\$175.00	\$5,175.00	each additional violation of the same ordinance within one year of the first violation.	Government Code Section 36900(d)(1)
16	STR Ordinance Violation Late Fee	125.00	\$4.38	\$129.35	applied after due date	

* Proposed Fees have been rounded down to the nearest nickel





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

COMMUNITY SERVICES

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
1	Family Trip/Excursions	Cost of Ticket		Cost of Ticket		
2	City Pools - Ganesha and Washington					
3	Up to 75 People	\$634.50	Increase to match Cost of Service	\$650.00	3 hours	Flat rate plus insurance costs, for 3 hours.
4	76-100 People	\$814.50	Increase to match Cost of Service	\$840.00	3 hours	Flat rate plus insurance costs, for 3 hours.
5	Swimming Lessons	\$41.95	Increase to match Cost of Service	\$45.00	Per Lesson Package	All levels; based on pool operations contract per agreement.
6	Recreation Swimming	\$2.60	Increase to match Cost of Service	\$2.75	person	Admission for all ages.
7	Booklet - 10 Single Use Recreation Swimming Admissions		New Fee	\$25.00		
8	Community Recreation Classes					
9	Community Classes (e.g. Zumba, Line Dancing, etc.)	see note		see note	class	Each class varies in prices based on agreement with individual instructors that may include resident and non-resident rate.
10	Recreation Classes (e.g. tennis, pickle ball, basketball)		New Fee	see note	class	Each class varies in prices based on agreement with individual instructors that may include resident and non-resident rate.
11	Community Convenience Items					
12	Specialty Items	see note		see note		Sales of shirts, buttons, City Swag, etc. at Community Centers and Parks. Fees for items will be set in order to recover cost of service/supplies only.
13	Food and Beverages	see note		see note		Sales of drinks, food, and snacks, etc. at Community Centers and Park. Fees for items will be set in order to recover cost of service/supplies only.
14	Community Concerts					
15	Concerts Admission Fee	see note		see note		Each concert will vary in price based on agreement with individual performers and artists and may include a resident and a non-resident rate.
16	Senior Citizen Programs					
17	Senior Dance Admission	\$4.00	\$0.14	\$4.10	person	May include resident and non-resident rates based on events.
18	Senior Citizen Eligible Participant for Nutrition (Meals)	\$2.00	Increase to match Cost of Service	\$3.00	Seniors	Suggested Donation based on comparison of neighboring cities.
19	Senior Citizen - eligible guest participant (Meals)	\$4.00	No Change	\$4.00	Guest	Fee based on comparison of neighboring cities.
20	Senior Citizen - coffee	\$0.50	\$0.02	\$0.50	unlimited	Suggested Donation based on cost of supplies.
21	Youth Programs					
22	Other Youth Programs		New	Actual Cost		based on various programs actual cost to administrate and number of attendees and may include a resident and non-resident rate.
23	Recreation Equipment Rental Service					
24	Hourly Rate/Rental Costs					
25	Part Time Custodian		Actual Rate	\$30.52	Hour	Dependent on salary schedule changes in fiscal year.
26	Facilities Custodian - Full Time		Actual Rate	\$86.27	Hour	Dependent on salary schedule changes in fiscal year.
27	Custodian - After Hours / Overtime		Actual Rate	\$129.40	Hour	Dependent on salary schedule changes in fiscal year.
28	1 Security Guard	Actual Cost		Actual Cost	Hour	Contracted rate





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

COMMUNITY SERVICES CONTINUED - 2

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
29	2 Security Guards	Actual Cost		Actual Cost	Hour	Contracted rate
30	Equipment					
31	Folding Chairs	\$1.05	\$0.04	\$1.05	each	
32	Folding Tables	\$5.25	\$0.18	\$5.40	each	
33	Mobile Stage: 1st 4 Hours	\$559.10	Increase to match Cost of Service	\$580.00		\$1,000 Deposit
34	Each addtl hour	\$55.90	Increase to match Cost of Service	\$58.00		
35	Stage Delivery/Setup/Break-down	\$475.25	Increase to match Cost of Service	\$492.00		
36	Canopies	\$20.95	DELETE			
37	Portable Bleachers (seats 50)	\$111.80	DELETE			
38	Extra trash cans	\$5.25	DELETE			
39	Recreation Equipment (balls, paddles, etc)		New	No Fee		\$20 Deposit to ensure equipment is returned
40	Community Center Rental					
41	Refundable Deposits					
42	Large Centers (Palomares, Westmont, Ganesha, Washington)	\$300.00	No Change	\$300.00		
43	Stanton Selby Bandshell	\$300.00	No Change	\$300.00		
44	Modular/Small Centers	\$150.00	No Change	\$150.00		
45	Hourly Fees					
46	Non Profit Discount: First Hour Free					
47	Palomares Park	\$111.80	Increase to match Cost of Service	\$155.50	per hour	Max Ocpy: 250; Min 4 hour rental
48	Westmont	\$89.45	Increase to match Cost of Service	\$92.50	per hour	Max Ocpy: 150; Min 4 hour rental
49	Ganesha	\$89.45	Increase to match Cost of Service	\$92.50	per hour	Max Ocpy: 100; Min 4 hour rental
50	Washington	\$89.45	Increase to match Cost of Service	\$92.50	per hour	Max Ocpy: 70; Min 4 hour rental
51	G.Stanton Selby - Bandshell-Ganesha	\$89.45	Increase to match Cost of Service	\$92.50	per hour	Max Ocpy: 200+; Min 4 hour rental
52	Modular/Small Centers (Kennedy, Kiwanis, Ralph Welch, Philadelphia, Jaycee, Will White Park, La Casita, and Renacimiento)	\$55.90	Increase to match Cost of Service	\$58.00	per hour	Max Ocpy: 25-40; Min 4 hour rental
53	Utility Usage Fees					
54	Electricity	\$11.15	Increase based on SCE's 2024 annual increase 6.2%	\$11.80	hour	
55	Other Required Fees					
56	Setup/Breakdown/Cleaning (Large Centers)	\$111.80	Increase to match Cost of Service	\$115.50	rental	
57	Setup/Breakdown/Cleaning (Modular Centers)	\$55.90	Increase to match Cost of Service	\$58.00	rental	
58	1 Security Guard (subject to change based on City's vendor rate)	Actual Cost		Actual Cost	rental	per contracted services





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

COMMUNITY SERVICES CONTINUED - 3

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
59	2 Security Guards (subject to change based on City's vendor rate)	Actual Cost		Actual Cost	rental	per contracted services
60	Liability Insurance	Varies		Varies		Varies - to be quoted based on insurance program.
61	Rental Fees at Picnic Pavilions					
62	Ganesha Park-Pav A	\$78.65	Increase to match Cost of Service	\$81.50		\$50 Deposit
63	Ganesha Park-Pav B	\$157.35	Increase to match Cost of Service	\$162.75		\$50 Deposit
64	Ganesha Park-Pav C	\$78.65	Increase to match Cost of Service	\$81.50		\$50 Deposit
65	Ganesha Park-Pav D	\$41.95	Increase to match Cost of Service	\$43.50		\$50 Deposit
66	Phillips Ranch-Park 1	\$41.95	Increase to match Cost of Service	\$43.50		\$50 Deposit
67	Phillips Ranch-Park 2	\$41.95	Increase to match Cost of Service	\$43.50		\$50 Deposit
68	Country Crossings Park	\$41.95	Increase to match Cost of Service	\$43.50		\$50 Deposit
69	Non Profit Discount	50% discount on flat rate		50% discount on flat rate		\$50 Deposit
70	Pavilions A, B, and C at Ganesha have option to purchase electricity.	\$11.15	Delete			
71	Refundable Deposit is collected for each rental and is returned after the event unless the Facilities Use Permit "Conditions of Facility Use" agreement is violated.					
72	Permits For Placement Of Inflatable Structures And Other Attractions In City Parks	\$26.20	Increase to match Cost of Service	\$27.00		
73	Natural Grass Fields: Country Crossings, Kennedy, Montvue, Palomares, Philadelphia, Phillips Ranch, Washington, Ted Greene, Jaycee, Ralph Welch					
74	Deposit					
75	User Group A	Free		Actual Cost	Rental	
76	User Group B	Actual Cost		Actual Cost	Rental	
77	User Group C	Actual Cost		Actual Cost	Rental	
78	Field Rental: Baseball, Softball, Soccer, Football					
79	User Group A	Free		Free		
80	User Group B	\$15.70	no increase	\$15.70	hour	
81	User Group C	\$20.95	no increase	\$20.95	hour	
82	Lights					
83	User Group A	\$10.45	no increase	\$10.45	hour	
84	User Group B	\$31.45	no increase	\$31.45	hour	
85	User Group C	\$36.70	no increase	\$36.70	hour	
86	Cleanup/Damage Fee					
87	User Group A	Actual Cost		Actual Cost	Rental	
88	User Group B	Actual Cost		Actual Cost	Rental	
89	User Group C	Actual Cost		Actual Cost	Rental	
90	Tournaments					
91	User Group A	Free		Free	hour	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

COMMUNITY SERVICES CONTINUED - 4

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
92	User Group B	\$26.20	\$0.92	\$27.10	hour	
93	User Group C	\$31.45	\$1.10	\$32.55	hour	
94	Veterans Park Soccer Complex					
95	Deposit					
96	User Group A	Actual Cost		Actual Cost	Rental	
97	User Group B	Actual Cost		Actual Cost	Rental	
98	User Group C	Actual Cost		Actual Cost	Rental	
99	Field Rental, Monday-Friday					
100	User Group A	\$20.95	\$0.73	\$21.65	hour	
101	User Group B	\$41.95	\$1.47	\$43.40	hour	
102	User Group C	\$68.15	\$2.39	\$70.50	hour	
103	Field Rental, Saturday-Sunday					
104	User Group A	\$68.15	\$2.39	\$70.50	hour	
105	User Group B	\$68.15	\$2.39	\$70.50	hour	
106	User Group C	\$68.15	\$2.39	\$70.50	hour	
107	Lights					
108	User Group A	\$10.45	\$0.37	\$10.80	hour	
109	User Group B	\$20.95	\$0.73	\$21.65	hour	
110	User Group C	\$20.95	\$0.73	\$21.65	hour	
111	Cleanup/Damage Fee					
112	User Group A	Actual Cost		Actual Cost	Rental	
113	User Group B	Actual Cost		Actual Cost	Rental	
114	User Group C	Actual Cost		Actual Cost	Rental	
115	Tournaments					
116	Field Rentals (Tournaments)					
117	User Group A	\$41.95	\$1.47	\$43.40	hour	
118	User Group B	\$68.15	\$2.39	\$70.50	hour	
119	User Group C	\$68.15	\$2.39	\$70.50	hour	
120	Lights (Tournaments)					
121	User Group A	\$20.95	\$0.73	\$21.65	hour	
122	User Group B	\$20.95	\$0.73	\$21.65	hour	
123	User Group C	\$20.95	\$0.73	\$21.65	hour	
124	Friendly Games (M-F)					
125	User Group A	\$20.95	\$0.73	\$21.65	hour	
126	User Group B	\$41.95	\$1.47	\$43.40	hour	
127	User Group C	\$68.15	\$2.39	\$70.50	hour	
128	Concession Stand Usage					
129	Rental					
130	Mon-Fri	\$67.05	\$2.35	\$69.40	day	
131	Sat-Sun	\$111.80	\$3.91	\$115.70	day	





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

COMMUNITY SERVICES CONTINUED - 5

#	Description	FY 2023-24 Approved Fee	Proposed Increase	FY 2024-25 Proposed Fee	Unit	Notes
132	Tournament	\$279.55	\$9.78	\$289.30	tournament	
133	Banner Fee					
134			change	\$216.35	per location	reference: Public Works Master Fee Schedule
135	Film Permit					
136	Film Permit Application Processing	\$250.00	no increase	\$250.00	each	to review Risk related documents, street and sidewalk closures, etc.
137	Refundable Deposit	\$2,500.00	change	varies	Flat Fee	based on scope of project, street usage and closures, etc.
138	Film Permit Filming Fee	20% of business license tax charged		20% of business license tax charged	20% of business license tax charged	20% of tax charged for business license - FY 2024-25: 50-412(26) Filming of TV and Motion Picture \$659.00 per each seven-day period, or fraction thereof, up to a total of 14 days. For any days in excess of 14 days, an additional daily charge of \$132.25 shall apply
139	Film Permit Compliance Fee	\$69.00	Actual Rate	\$88.55	per hour	If determined that a compliance check is needed; includes CS staff spot checking or assessing for permit compliance onsite/location.
140	Film Permit Compliance Fee- After Hours / Overtime		Actual Rate	\$132.82	per Hour	Dependent on salary schedule changes in fiscal year.
141	Student	No cost permit available to all students that meet the school documentation requirement, deposit and other fees may apply based on filming needs.		No cost permit available to all students that meet the school documentation requirement, deposit and other fees may apply based on filming needs.		With letter from school on school letterhead signed by authorized representative.

* Proposed Fees have been rounded down to the nearest nickel.





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

FULLY BURDENED HOURLY RATE CALCULATION

Classification	Direct Cost / Hr	Departmental OH / Hr	Citywide OH / Hr	Fully Burdened Rate / Hr
Accounting Manager	\$103.59	\$16.34	\$0.00	\$119.92
Accounting Supervisor	\$91.52	\$50.40	\$4.14	\$146.07
Accounting Technician I	\$38.21	\$29.98	\$11.96	\$80.16
Administrative Assistant I	\$41.38	\$25.65	\$3.74	\$70.78
Administrative Assistant II	\$47.09	\$31.54	\$8.96	\$87.60
Administrative Assistant III	\$50.10	\$24.09	\$11.72	\$85.91
Administrative Clerk	\$48.16	\$25.80	\$4.91	\$78.87
Administrative Services Manager	\$78.63	\$108.28	\$5.14	\$192.06
Assistant City Clerk	\$80.39	\$12.30	\$0.00	\$92.69
Assistant Engineer	\$81.03	\$30.14	\$35.51	\$146.68
Assistant Planner	\$55.16	\$29.07	\$9.82	\$94.05
Associate Civil Engineer	\$99.72	\$22.28	\$10.57	\$132.57
Associate Engineer	\$83.91	\$22.64	\$14.06	\$120.62
Associate Planner	\$73.10	\$29.07	\$9.82	\$111.98
Budget Officer	\$86.15	\$3.63	\$0.00	\$89.77
Building & Safety Coordinator	\$56.05	\$40.47	\$2.94	\$99.46
Building Inspector I	\$60.03	\$40.47	\$2.94	\$103.44
Building Official	\$122.57	\$40.47	\$2.94	\$165.98
Building Permit Technician I	\$46.49	\$40.47	\$2.94	\$89.90
Building Permit Technician II	\$53.75	\$40.47	\$2.94	\$97.16
Buyer	\$67.10	\$50.14	\$2.39	\$119.63
Capital Facilities Engineer	\$89.47	\$27.28	\$0.00	\$116.75
City Clerk	\$141.49	\$12.30	\$0.00	\$153.79
City Engineer	\$134.30	\$36.97	\$23.42	\$194.69
City Manager	\$225.88	\$22.68	\$7.82	\$256.38
Code Compliance Inspector	\$63.96	\$18.12	\$5.99	\$88.07
Code Compliance Manager	\$96.57	\$30.77	\$6.38	\$133.72
Code Compliance Supervisor	\$81.23	\$18.12	\$5.99	\$105.34
Community Services Manager	\$107.94	\$56.69	\$28.26	\$192.89
Community Services Officer I	\$45.05	\$12.70	\$1.84	\$59.60
Community Services Officer II	\$52.09	\$33.50	\$2.74	\$88.34
Councilmember	\$134.98	\$2.82	\$27.05	\$164.84
Crime Analyst	\$66.68	\$0.32	\$2.14	\$69.14
Crime Scene Investigator (Non-Sworn)	\$65.13	\$0.32	\$2.14	\$67.59
Customer Service Specialist I	\$42.84	\$23.92	\$2.40	\$69.16
Customer Service Specialist II	\$50.96	\$23.92	\$2.40	\$77.28
Database Administrator	\$95.30	\$23.55	\$3.87	\$122.72
Deputy Building Official	\$97.28	\$40.47	\$2.94	\$140.69
Deputy City Clerk II	\$56.57	\$12.30	\$0.00	\$68.87
Deputy City Manager	\$142.33	\$32.13	\$19.61	\$194.06
Deputy Director of Library Services	\$99.92	\$49.80	\$35.34	\$185.06
Deputy Finance Director	\$117.54	\$21.61	\$2.84	\$141.99
Deputy Police Chief	\$225.29	\$47.41	\$28.05	\$300.75
Development Services Director	\$157.50	\$12.69	\$13.85	\$184.03
Digital Experience Manager	\$88.80	\$23.55	\$3.87	\$116.22
Engineering Technician	\$64.82	\$17.89	\$11.67	\$94.38
Environmental Compliance Supervisor	\$101.01	\$48.66	\$5.96	\$155.63
Equipment Mechanic	\$62.25	\$48.87	\$4.36	\$115.48
Executive Assistant	\$64.98	\$20.15	\$13.52	\$98.65
Facilities Custodian	\$43.62	\$42.33	\$2.88	\$88.83
Facilities Maintenance Supervisor	\$84.26	\$29.34	\$38.70	\$152.29
Facilities Maintenance Technician	\$57.19	\$34.00	\$22.50	\$113.69
Family Self Sufficiency Coordinator	\$77.48	\$1.69	\$1.61	\$80.78
Finance Director/City Treasurer	\$164.98	\$12.94	\$5.52	\$183.43
Fleet Services Manager	\$93.89	\$48.87	\$4.36	\$147.13
Fleet Services Supervisor	\$93.28	\$48.87	\$4.36	\$146.51
Governmental & Community Affairs Manager	\$98.92	\$12.17	\$41.36	\$152.45
Graffiti Removal Worker	\$41.22	\$28.41	\$6.59	\$76.22
Heavy Equipment Mechanic	\$67.08	\$48.87	\$4.36	\$120.32
Homeless Programs Coordinator	\$75.91	\$1.26	\$5.26	\$82.43
Housing Analyst	\$62.53	\$19.41	\$9.09	\$91.02
Housing Authority Manager	\$114.95	\$34.43	\$4.80	\$154.18





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

FULLY BURDENED HOURLY RATE CALCULATION CONTINUED - 2

Classification	Direct Cost / Hr	Departmental OH / Hr	Citywide OH / Hr	Fully Burdened Rate / Hr
Housing Grants Coordinator	\$74.51	\$37.58	\$3.28	\$115.38
Housing Grants Supervisor	\$86.72	\$25.91	\$8.87	\$121.50
Housing Inspector I	\$58.88	\$15.66	\$2.69	\$77.22
Housing Loan Coordinator I	\$57.92	\$32.59	\$7.02	\$97.52
Housing Programs Supervisor	\$82.34	\$5.43	\$3.27	\$91.04
Housing Rehabilitation Specialist	\$69.48	\$37.41	\$8.67	\$115.56
Housing Services Manager	\$96.66	\$34.24	\$14.36	\$145.25
Housing Specialist II	\$57.90	\$34.43	\$4.80	\$97.14
Housing Stabilization Manager	\$100.39	\$7.12	\$12.79	\$120.30
Housing Technician I	\$46.70	\$22.09	\$10.48	\$79.27
Human Resources Analyst I	\$59.55	\$22.98	\$0.02	\$82.56
Human Resources Analyst II	\$77.90	\$32.39	\$2.94	\$113.23
Human Resources Assistant I	\$42.80	\$30.04	\$2.01	\$74.86
Human Resources Assistant II	\$51.15	\$20.26	\$4.02	\$75.44
Human Resources Manager	\$107.45	\$34.22	\$0.00	\$141.66
Human Resources/Risk Management Director	\$157.54	\$24.91	\$2.68	\$185.14
Innovation and Technology Director	\$157.54	\$23.55	\$3.87	\$184.96
Jail Manager	\$82.89	\$0.75	\$1.71	\$85.36
Jail Supervisor	\$76.43	\$0.75	\$1.71	\$78.89
Jailer	\$52.01	\$0.75	\$1.71	\$54.47
Lead Equipment Mechanic	\$71.38	\$48.87	\$4.36	\$124.61
Lead Facilities Custodian	\$46.68	\$42.33	\$2.88	\$91.89
Lead Facilities Maintenance Technician	\$67.11	\$29.34	\$38.70	\$135.15
Lead Graffiti Removal Worker	\$51.34	\$28.41	\$6.59	\$86.34
Lead Landscape Maintenance Technician	\$60.36	\$16.93	\$10.58	\$87.86
Lead Meter Technician	\$64.72	\$26.03	\$4.04	\$94.79
Lead Signal/Lighting Technician	\$66.10	\$30.83	\$6.74	\$103.67
Legal Administrative Assistant	\$75.34	\$19.08	\$2.01	\$96.44
Library Assistant I	\$45.01	\$49.80	\$35.34	\$130.15
Library Supervisor	\$61.36	\$24.90	\$20.75	\$107.01
Management Analyst	\$66.84	\$37.62	\$8.40	\$112.87
Mayor	\$196.65	\$2.82	\$27.05	\$226.52
Meter Technician	\$49.70	\$26.03	\$4.04	\$79.77
Neighborhood Services Assistant Director	\$134.90	\$32.16	\$13.90	\$180.96
Neighborhood Services Director	\$154.29	\$27.86	\$20.70	\$202.85
Parking Enforcement Officer	\$43.35	\$6.20	\$2.31	\$51.85
Parks and Facilities Manager	\$113.17	\$20.81	\$17.91	\$151.88
Parks and Landscape Supervisor	\$78.93	\$12.82	\$10.73	\$102.49
Payroll Coordinator	\$49.74	\$25.99	\$0.00	\$75.73
Payroll Technician I	\$39.59	\$108.28	\$5.14	\$153.01
Planning Manager	\$129.08	\$14.59	\$27.60	\$171.27
Planning Technician	\$50.09	\$29.07	\$9.82	\$88.98
Plans Examiner	\$75.94	\$40.47	\$2.94	\$119.35
Police Building Facility Coordinator	\$68.61	\$108.28	\$5.14	\$182.04
Police Captain	\$186.21	\$0.92	\$1.97	\$189.09
Police Chief	\$256.88	\$47.41	\$28.05	\$332.34
Police Civilian Division Commander	\$120.16	\$108.28	\$5.14	\$233.59
Police Corporal	\$120.83	\$19.47	\$5.25	\$145.54
Police Department Coordinator	\$59.13	\$47.41	\$28.05	\$134.60
Police Dispatch Manager	\$96.09	\$12.94	\$1.62	\$110.65
Police Dispatch Shift Supervisor	\$78.28	\$12.94	\$1.62	\$92.84
Police Dispatcher I	\$54.82	\$7.70	\$1.63	\$64.14
Police Dispatcher II	\$66.12	\$12.94	\$1.62	\$80.68
Police Division Coordinator II	\$45.67	\$22.91	\$2.48	\$71.07
Police Division Coordinator III	\$54.81	\$76.30	\$4.15	\$135.26
Police Investigator	\$127.01	\$1.08	\$2.28	\$130.37
Police Lieutenant	\$170.18	\$16.42	\$10.66	\$197.25
Police Officer	\$104.85	\$11.46	\$2.36	\$118.67
Police Officer Recruit	\$65.21	\$1.51	\$1.80	\$68.53
Police Records Manager	\$86.70	\$2.46	\$1.63	\$90.79
Police Records Shift Supervisor	\$60.78	\$2.46	\$1.63	\$64.86
Police Records Specialist I	\$45.01	\$1.39	\$1.88	\$48.28





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

FULLY BURDENED HOURLY RATE CALCULATION CONTINUED - 3

Classification	Direct Cost / Hr	Departmental OH / Hr	Citywide OH / Hr	Fully Burdened Rate / Hr
Police Sergeant	\$141.49	\$18.18	\$6.31	\$165.98
Principal Accountant	\$89.06	\$31.72	\$6.25	\$127.02
Principal Civil Engineer	\$124.29	\$24.49	\$12.28	\$161.06
Principal Traffic Engineer	\$124.29	\$33.45	\$30.35	\$188.09
Principal Water Engineer	\$122.76	\$40.69	\$6.08	\$169.52
Program Assistant	\$47.97	\$34.94	\$7.52	\$90.42
Program Specialist	\$67.03	\$60.79	\$4.03	\$131.85
Property and Evidence Technician	\$54.33	\$3.43	\$2.96	\$60.71
Public Information Coordinator	\$73.35	\$42.45	\$14.03	\$129.82
Public Services Crew Leader	\$62.02	\$24.81	\$4.95	\$91.78
Public Services Maintenance Worker I	\$50.96	\$23.37	\$7.02	\$81.35
Public Services Maintenance Worker II	\$53.69	\$19.05	\$5.13	\$77.87
Public Services Supervisor	\$89.49	\$19.95	\$17.58	\$127.02
Public Works Director	\$160.99	\$35.10	\$8.31	\$204.40
Public Works Fiscal and Project Manager	\$92.74	\$26.36	\$8.45	\$127.56
Public Works Inspector I	\$71.46	\$22.64	\$14.06	\$108.17
Purchasing Manager	\$101.46	\$37.68	\$0.00	\$139.15
Rangemaster	\$62.98	\$44.31	\$3.16	\$110.46
Recreation Coordinator	\$58.55	\$23.54	\$11.99	\$94.08
Recreation Supervisor	\$78.95	\$17.59	\$4.67	\$101.22
Rent Stabilization Coordinator	\$75.91	\$11.75	\$0.05	\$87.71
Revenue Operations Manager	\$94.63	\$23.92	\$2.40	\$120.95
Revenue Operations Supervisor	\$71.92	\$23.92	\$2.40	\$98.25
Risk Manager	\$111.50	\$20.26	\$4.02	\$135.78
Safety & Emergency Preparedness Officer	\$77.40	\$20.26	\$4.02	\$101.69
Senior Accountant	\$75.47	\$30.61	\$8.92	\$115.01
Senior Accounting Technician	\$55.24	\$52.04	\$3.32	\$110.60
Senior Administrative Assistant	\$59.10	\$37.13	\$5.76	\$101.99
Senior Building Inspector	\$72.95	\$40.47	\$2.94	\$116.36
Senior Communications Technician	\$81.27	\$8.77	\$2.38	\$92.43
Senior Crime Scene Investigator (non sworn)	\$73.89	\$0.32	\$2.14	\$76.34
Senior Customer Service Specialist	\$55.67	\$23.92	\$2.40	\$82.00
Senior Human Resources Analyst	\$84.67	\$34.22	\$0.00	\$118.88
Senior Jailer	\$60.38	\$0.75	\$1.71	\$62.84
Senior Library Assistant	\$53.57	\$49.80	\$35.34	\$138.72
Senior Management Analyst	\$82.28	\$38.69	\$6.62	\$127.58
Senior Parking Enforcement Officer	\$47.38	\$6.20	\$2.31	\$55.88
Senior Planner	\$83.83	\$29.07	\$9.82	\$122.71
Senior Planning Coordinator	\$79.04	\$29.07	\$9.82	\$117.93
Senior Police Dispatcher	\$65.59	\$12.94	\$1.62	\$80.15
Senior Police Records Specialist	\$53.17	\$2.46	\$1.63	\$57.26
Senior Project Manager	\$92.98	\$33.39	\$26.22	\$152.60
Senior Property & Evidence Technician	\$57.86	\$6.54	\$3.77	\$68.17
Senior Purchasing Technician	\$47.62	\$37.68	\$0.00	\$85.30
Senior Storekeeper	\$49.80	\$56.82	\$4.14	\$110.76
Senior Systems Analyst	\$73.94	\$23.55	\$3.87	\$101.36
Senior Utility System Technician	\$86.76	\$12.83	\$4.81	\$104.39
Senior Water Resources Engineer	\$110.58	\$38.94	\$6.48	\$156.00
Signal/Lighting Supervisor	\$92.68	\$26.30	\$6.92	\$125.89
Signal/Lighting Technician I	\$61.23	\$25.07	\$7.20	\$93.50
Solid Waste Supervisor	\$74.17	\$15.36	\$5.30	\$94.83
Stormwater Maintenance Worker I	\$48.69	\$21.72	\$4.39	\$74.80
Streets & Solid Waste Services Manager	\$110.38	\$21.80	\$19.07	\$151.25
Supervising Planner	\$110.16	\$29.07	\$9.82	\$149.04
Systems Technician	\$55.93	\$23.55	\$3.87	\$83.35
Utility Associate Civil Engineer	\$94.50	\$40.69	\$6.08	\$141.27
Utility System Technician	\$78.04	\$12.83	\$4.81	\$95.68
Violence Prevention Manager	\$96.66	\$5.77	\$0.04	\$102.47
Violence Prevention Senior Analyst	\$75.91	\$5.77	\$0.04	\$81.72
Wastewater Collection Sys Crew Chief	\$81.29	\$23.64	\$3.27	\$108.20
Wastewater Maintenance Technician I	\$54.59	\$23.64	\$3.27	\$81.50
Wastewater Maintenance Technician II	\$63.00	\$23.64	\$3.27	\$89.91





CITY OF POMONA

MASTER FEE SCHEDULE | FISCAL YEAR 2024-25

FULLY BURDENED HOURLY RATE CALCULATION CONTINUED- 4

Classification	Direct Cost / Hr	Departmental OH / Hr	Citywide OH / Hr	Fully Burdened Rate / Hr
Wastewater System Supervisor	\$102.08	\$29.55	\$5.27	\$136.89
Water Conservation Specialist	\$57.02	\$36.52	\$4.80	\$98.34
Water Distribution Supervisor	\$105.30	\$25.14	\$5.38	\$135.81
Water Facilities Worker I	\$47.99	\$12.83	\$4.81	\$65.62
Water Operations Crew Chief	\$79.20	\$26.87	\$5.15	\$111.22
Water Operations Manager	\$114.40	\$60.79	\$4.03	\$179.22
Water Production Supervisor	\$104.75	\$12.83	\$4.81	\$122.39
Water Quality Control Technician II	\$65.84	\$49.33	\$4.80	\$119.97
Water Quality Control Technician III	\$75.05	\$49.33	\$4.80	\$129.17
Water Quality Crew Chief	\$83.75	\$35.59	\$5.37	\$124.71
Water Quality Supervisor	\$94.26	\$35.59	\$5.37	\$135.22
Water Resources Director	\$160.99	\$55.18	\$5.96	\$222.13
Water System Operator II	\$61.45	\$17.34	\$5.38	\$84.17
Water System Operator III	\$69.74	\$17.34	\$5.38	\$92.46
Water Treatment Crew Chief	\$82.05	\$39.05	\$4.80	\$125.90
Water Treatment Plant Operator III	\$77.48	\$39.05	\$4.80	\$121.33
Water Treatment Supervisor (T1)	\$104.55	\$39.05	\$4.80	\$148.39
Water Utility Crew Leader	\$61.08	\$21.03	\$5.19	\$87.30
Water Utility Worker I	\$51.11	\$21.03	\$5.19	\$77.33
Water Utility Worker II	\$59.84	\$25.14	\$5.38	\$90.35
Welder/Fabricator	\$69.08	\$21.03	\$5.19	\$95.30



