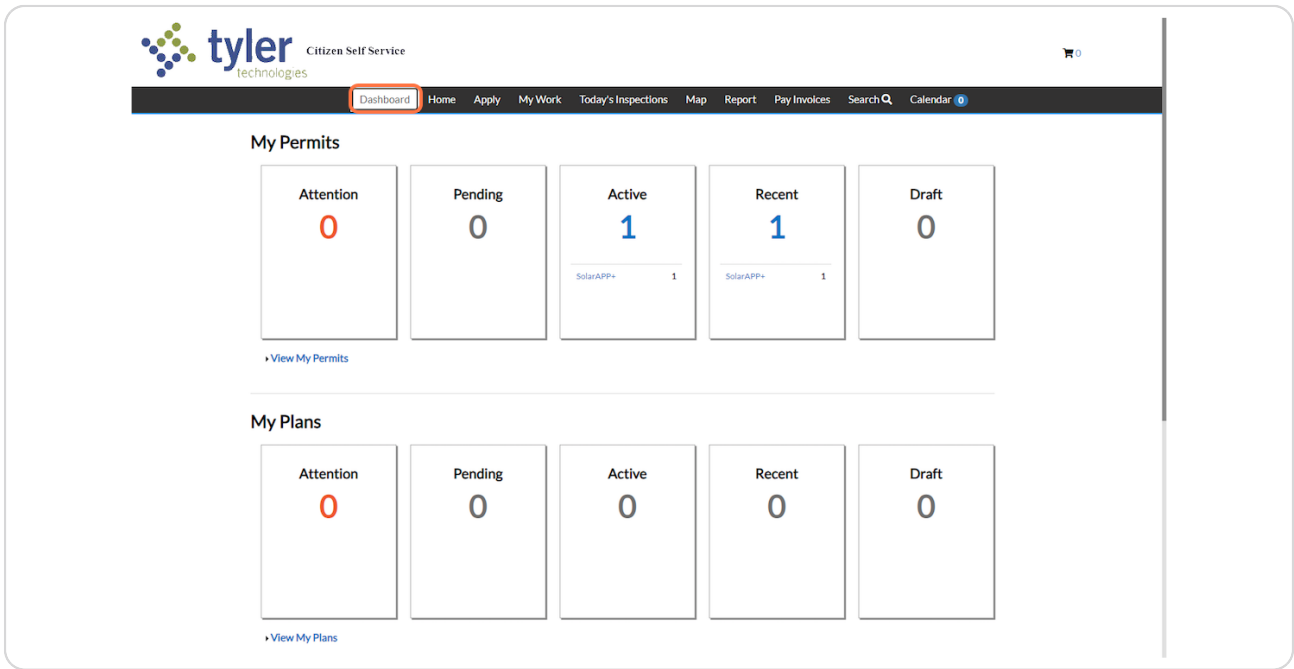


How to Navigate & Print your Permit & Job Card

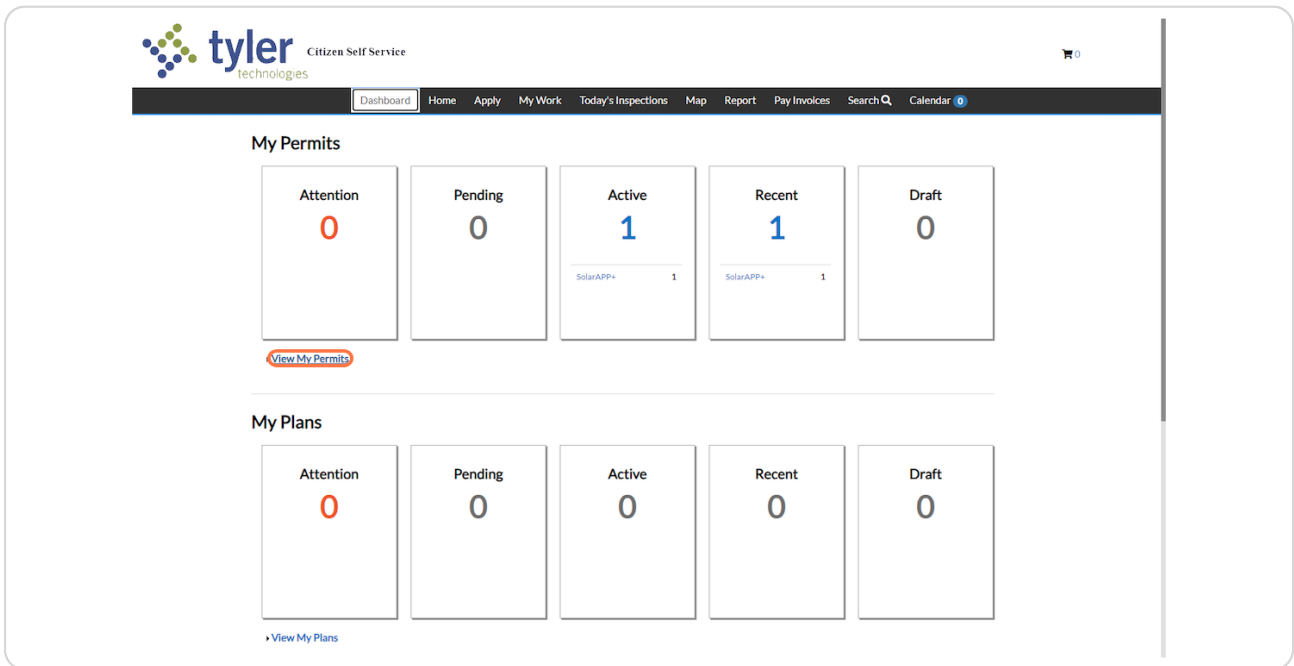
STEP 1

Click on Dashboard



STEP 2

Click on View My Permits



STEP 3

Click on Permit Number

The screenshot shows the 'My Work' section of the Tyler Citizen Self Service portal. The 'MY PERMITS' tab is active. A table lists permit records with columns for Permit Number, Project, Address, Permit Type, Status, and State. The first record, with Permit Number 'SA-000005-2023', is highlighted with a red box. The table shows one record.

Permit Number	Project	Address	Permit Type	Status	State
SA-000005-2023		:	SolarAPP+	Active	Active, Recent

STEP 4

Print your permit and Job Card

The screenshot shows the detailed view of a permit with the number 'SA-00000 -2023'. The permit details are as follows:

Type:	SolarAPP+	Status:	Active	Project Name:	
IVR Number:	323774	Applied Date:	08/23/2023	Issue Date:	08/23/2023
District:	District 1	Assigned To:		Expire Date:	
Finalized Date:					
Description:	Install residential roof mount solar system with 10 KW				

Below the details are tabs for Summary, Locations, Fees, Inspections, Attachments, Contacts, Sub-Records, and More Info. The 'Summary' tab is selected. The 'Progress' section shows a donut chart at 0% completed. The 'Workflow' section lists inspection steps: Inspection - Electrical Rough, Inspection - Other Inspection, Solar Final, and Inspection - Building Final. The 'Available Actions' section includes 'Request Inspection' buttons for Solar Panels, Other Inspection, and Rough Electrical.