

### City of Pomona — Building & Safety Division How to Register for Citizen Self Service

### Please visit this link:

https://connect.pomonaca.gov/energov\_prod/selfservice#/home

#### STEP 1

# Click on Login or Register



# Click on Sign up



#### STEP 3

### Fill Out Required Fields

Sign up
Email
First name
1
Last name
Mobile phone Optional
Password
•
Password requirements:
At least 8 characters
A lowercase letter     An uppercase letter
A number
<ul> <li>No parts of your username</li> <li>Your password cannot be any of your last 10</li> </ul>
passwords
Sign Up

# Click on Sign Up



#### STEP 5

# Click on Continue

• technolog	Home Annly Today's Inspections Man Search O	
	Kegistration	
	Step 1 of 3: Acknowledgement	
	We have recently enhanced our security. Click on continue to validate your user information or create your profile with us.	
	Continue	

	cel Registration
Home Apply Today's Inspections Map Search <b>Q</b>	
Registration	
Step 2 of 3: Personal Info	
First Name REQUIRED	
Middle Name	
Last Name	
Company	
*Contact Preference	
* Email Address	
Additional Contact Information	
Back Next	

# Fill out the required information below

#### STEP 7

### **Click on Next**

Citizen Self Service		Cance	el Registration
	Home Apply Today's Inspections Map Search <b>Q</b>		
Registration			
Step 2 of 3: Personal Info			
First Name		*REQUIRED	
Middle Name			
Last Name			
Company			
* Contact Preference	~ ·		
* Email Address			
Additional Contact Information			
	Back Next		

tyler	Citizen Self Service S			Cancel Registration
		Home Apply Today's Inspections Map Search Q		
	Registration			
	Step 3 of 3: Address			
	* Address	Apartment, suite, unit, floor, (optional)	*REQUIRED	
	City			
	State			
	Postal Code			
		Back Submit		

# Fill out the Required Information

#### STEP 9

### **Click on Submit**

tyler	Citizen Self Service		Cancel Registration
	Registration	Home Apply loday's inspections Map Search Q	
	Step 3 of 3: Address		
	* Address		"REQUIRED
	City State	Apartament, suite, umi, nooi, (optional)	
	Postal Code	Back Submit	

# This is your homepage for The City of Pomona- Citizen Self Service

	Dashboard Hom	e Apply MyWork Toda	y's Inspections Map Search	۹	
My Permits					
Attention	Pending	Active	Recent	Draft	
0	0	0	0	0	
→ View My Permits					
My Plans					_
Attention	Pending	Active	Recent	Draft	
0	0	0	0	0	