



City of Pomona

CERTIFICATE OF DECONSTRUCTION APPLICATION

FOR ALL HISTORIC PROPERTIES

PROPERTY LOCATION AND ZONING (PRINT OR TYPE)

Property Address: _____ Zip Code: _____

Assessor's Parcel No(s): _____

Cross Streets: _____

PERMIT REQUESTED (PLEASE CHECK ALL APPLICABLE BOXES)

Certificate of Deconstruction

DESCRIPTION OF PROJECT (Be as specific as possible, attach sheets if necessary)

OWNER / APPLICANT INFORMATION

Property Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Cell / Other Phone: _____ E-mail: _____

Note: Attach additional lists for multiple property owners. If the property owner or applicant is a trust, partnership, corporation or LLC, on a separate sheet, provide a listing of all persons that make-up the trust, partnership, corporation or LLC

Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Cell / Other Phone: _____ E-mail: _____

_____ Project Architect _____ Project Engineer _____ Project Contractor

Applicant's Representative: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Cell / Other Phone: _____ E-mail: _____

Note: Prior to submittal of this application, it is advised that the applicant review the requested proposal with the Planning Division in order to review ordinance requirements and consistency with the General Plan. In completing the application form, please be as accurate and complete as possible.

APPLICANT CERTIFICATION

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. In addition, I understand that the filing of this application grants the City of Pomona permission to reproduce submitted materials, including but not limited to, plans, exhibits, and photographs, for distribution to staff, Commission, and City Council Members, and other Agencies in order to process the application, and to make those materials available to the public on the City of Pomona's web site and cable channel, notwithstanding Health & Safety Code § 19851 or any other provision of law. Nothing in this consent, however, shall entitle any person to make use of the intellectual property in plans, exhibits and photographs for any purpose unrelated to the City's consideration of this application.

Signature: _____ Date: _____
Name (print or type): _____ Phone: _____

CONSENT BY PROPERTY OWNER

If applicant is other than property owner, owner must sign consenting to filing. Attach additional sheets if necessary. Originals signatures only. Fax copies of owner's signature will not be accepted.

I/We, as the owner(s) of the subject property, consent to the filing of this application. We further consent and hereby authorize City representative(s) to enter upon my property for the purpose of examining and inspecting the property in preparation of any reports and/or required environmental review for the processing of the application(s) being filed. Attach additional sheets if necessary.

Signature(s) Name(s) (please print or type) Date

Note: This application being signed under penalty of perjury and does not require notarization.

POTENTIAL ENVIRONMENTAL IMPACTS

Demolition of an Historic Resources is a significant impact under California Environmental Quality Act (CEQA) Guidelines. An Environmental Impact Report (EIR) is required to be prepared. Please complete the following information to begin the EIR process.

APPLICATION INFORMATION:

Does this proposal involve a variance or conditional use permit: _____ Yes _____ No

Does this proposal involve a zone change: _____ Yes _____ No

Will the project require certification, authorization or issuance of a permit by any public agency other than the City of Pomona: _____ Yes _____ No

If yes, please indicate what agencies and why: _____

PROJECT INFORMATION:

Site Size: _____ Sq. ft. _____ Acres

No. of Stories: _____ Type of Construction: _____

Proposed Scheduling: _____

Associated Projects: _____

Residential Projects:

Number of units: Total: _____ (Show unit breakdown on separate sheet)

Unit Sizes: From: _____ To: _____

Anticipated sales process or rents: From: _____ To: _____

Household Size Anticipated: _____

Commercial Projects:

Market Service Area: ___ Neighborhood ___ City ___ Regional

Square Footage: _____

Industrial Projects:

Use: ___ Warehouse/Distribution ___ Manufacturing ___ Multi-tenant

___ Other: _____

Estimated Employees per shift: _____ Estimated Hours of Operation: _____

Institutional Projects:

Use/function: _____

Estimated Employees per shift: _____

Estimated Hours of Operation: _____

Estimated number of occupants: _____

Anticipated community benefits project: _____

SCHOOL INFORMATION:

Elementary School Serving Site: _____

Middle School Serving Site: _____

High School Serving Site: _____

PROJECT IMPACTS: (Attach additional sheets to respond to any "Yes" answers)

- | | |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 1. Will the Project create an adverse impact to historic resources | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Will the project result in a substantial alteration of any land mass or grading of more than 50 cubic yards? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Will the project result in a change in scenic views or vistas from a scenic corridor? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Will the project result in a change in scenic views or vistas from existing residential areas or public lands? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Is the project in keeping with the character of the surrounding area (i.e. mass, scale, etc.)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. Will the project result in significant amounts of solid waste or litter? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7. Will the project result in a change in dust, ash, smoke, fumes or odors in the vicinity? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 8. Will the project result in a change in stream or ground water quality or quantity, or alteration of existing drainage patterns? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 9. Will the project result in a significant change in existing noise or vibration levels in the vicinity? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 10. Are new schools proposed as part of this project? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 11. Will the project result in the use of potentially hazardous materials, such as toxic substances, flammables or explosives? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 12. Will the project result in a substantial change in demand for municipal services (police, fire, water, sewage, etc.)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 13. Will the project substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 14. Does the project have any relationship to a larger project or series of projects? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 15. Will the project result in a site on filled land or on a slope of 10% or more. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

ENVIRONMENTAL SETTING:

Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. *(Attach additional sheets if necessary)*

Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (single-family residential, apartments, shopping center, office building, etc.), and the scale of development (height, frontage, setback, rear yard, etc.) *(Attach additional sheets if necessary)*

HAZARDOUS WASTE AND SUBSTANCE AFFIDAVIT:

Instructions:

1. This certificate must be completed in conjunction with an application for a development project (site plan review application) or subdivision (tentative tract map or tentative parcel map application)
2. The applicant shall consult the most current list of identified hazardous waste sites on file in the City of Pomona Planning Division (see below) and shall specify whether or not the development project is located on a site included on the list.

I, the undersigned applicant, owner or other legal representative of the property(ies) for which this development project application is made, being duly sworn, depose and say that pursuant to State of California Government Code § 65962.5(e), I have consulted the list of identified hazardous waste sites on file in the City of Pomona Planning Department and certify that the property is; is not located on a property identified on said list.

Signature of Applicant, Owner or Legal Representative

Date

Print Name of Applicant, Owner or Legal Representative

List the Assessor's Parcel Numbers of the project property: _____

Note: This application being signed under penalty of perjury and does not require notarization.

HAZARDOUS WASTE & SUBSTANCE IDENTIFIED SITE LIST

The most current sites may be located at <http://geotracker.waterboards.ca.gov/>

GOVERNMENT CODE SECTION 65932.5

List of Hazardous Waste and Substance Sites; Submission to California Environmental Protection Agency Hazardous Materials Data Management Program

- (A) The Department of Toxic Substances shall compile and update as appropriate, but at least annually, and shall submit to the California Environmental Protection Agency (Cal/EPA), Hazardous Materials Data Management Program, a list of all of the following:
- (1) All hazardous waste facilities subject to corrective action pursuant to Section 25187.5 of the Health and Safety Code.
 - (2) All land designated as hazardous waste property or border zone property pursuant to Article 11 (commencing with Section 25220) of Chapter 6.5 of Division 20 of the Health and Safety Code.
 - (3) All information received by the Department of Toxic Substances Control Pursuant to Section 25242 of the Health and Safety Code on hazardous waste disposals on public land.
 - (4) All sites listed pursuant to Section of the Health and Safety Code.
 - (5) All sites included in the Abandoned Site Assessment Program.
 - (6) A list of all public drinking water which contain detectable levels or organic contaminants and which are subject to water analysis pursuant to Section 4026.2 or 4026.3 of the Health and Safety Code.
- (B) The State Water Resources Control Board shall compile and update as appropriate, but at least annually, and shall submit to the California Environmental Protection Agency, a list of all of the following:
- (1) All underground storage tanks for which an unauthorized release report is filed pursuant to Section 25295 of the Health and Safety Code.
 - (2) All solid waste disposal facilities from which there is a migration hazardous waste and for which California Regional Water Quality Control Board has notified the State Department of Toxic Substances Control pursuant to subdivision (e) of Section 13273 of the Water Code.
 - (3) All cease and desist orders issued after January 1, 1986, pursuant to Section 13301 of the Water Code, which concern the discharge of wastes, which are hazardous materials.
- (C) The local enforcement agency, as designated pursuant to Section 18051 of Title 14 of the California Administrative Code, shall compile as appropriate, but at least annually, and shall submit to the California Waste Management Board, a list of all solid waste disposal facilities from which there is a known migration of hazardous waste. The California Waste Management Board shall compile the local lists into a statewide list, which shall be submitted to the California Environmental Protection Agency and shall be available to any person who requests the information.
- (D) The California Environmental Protection Agency shall consolidate the information submitted pursuant to this section and distribute it in a timely fashion to each city and county in which sites on the lists are located.
- (E) Before a local agency accepts as complete an application for any development project which will be used by any person, the applicant shall consult the lists sent to the appropriate city or county and shall submit a signed statement to the local agency indicating whether the project is located in a site which is included on any of the lists compiled pursuant to this section. If the site is included on a list, the list shall be specified on the statement.

This section shall become operative on July 1, 1987.



APPLICATION SUBMITTAL CHECKLIST

MINIMUM APPLICATION FILING REQUIREMENTS

This checklist will be used by staff to determine if an application contains the appropriate requirements to begin the application process. All items listed below must be included. If any items are not included the project will not be accepted for submittal. This checklist does not determine a project complete for purposes of the Permit Streamlining Act.

Certificate of Deconstruction

Completed *Certificate of Deconstruction Application*.

Applicable Filing Fees.

Pictures of the site and surrounding area. Pictures may be submitted digitally in the following formats: JPEG, BMP, or TIF, provided a list is also submitted with the file name, date the photo was taken, the photographer, brief description, and diagram or site plan showing the point and direction for each photograph taken.

Pictures of the Interior of the structure(s). Pictures should capture any historic features in the structure including doors, mouldings, built-in cabinetry, etc. Pictures may be submitted digitally in the following formats: JPEG, BMP, or TIF, provided a list is also submitted with the file name, date the photo was taken, the photographer, brief description, and diagram or site plan showing the point and direction for each photograph taken.

Written description showing why the existing historic structure cannot be incorporated into the new project

Three (3) complete sets of plans for the replacement project. Each set shall be stapled together as a single package and folded to 8½"X11". Plans shall include the following:

- Site Plan (Existing and Proposed)
- Floor Plan(s) (Existing and Proposed)
- Roof Plans (Existing and Proposed)

- Elevations (All Sides, Existing and Proposed)
- Landscape Plan (if applicable)
- Demolition Plan (if applicable)

Plans may be submitted digitally in PDF format.

One (1) color and materials samples mounted on an 8½"X11" board. (if applicable, may be submitted digitally)

Any other plans or information that the Development Services Director deems necessary to facilitate processing of the application.

For Your Information mitigation, as part of the EIR for the loss of the historic structure could include, but is not limited, to the following:

- Documentation of the historic resource to HABS/HAER/HALS Standards, which may include the photo documentation and measured drawings.
- Salvaging of materials
- Mitigation Fee.