



THE CITY OF POMONA

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JAMES W. MAKSHANOFF, CITY MANAGER *jm*
SUBJECT: WEEKLY REPORT – Thursday, January 28, 2021

ADMINISTRATION

CITY COUNCIL MEETING REMINDERS

+ City Council Teleconference Special Meeting: Thursday 1/28/2021

Meeting: 5:00 pm

+ City Council Teleconference Meeting: Monday 2/1/2021

Closed Session 5:30 pm

Meeting: 7:00 pm

+ City Council Teleconference Meeting: Monday 3/1/2021

Closed Session 5:30 pm

Meeting: 7:00 pm

All public meeting agendas are posted on our website, [here](#).

EXTENDED – SUSPENSION OF WATER SHUT-OFFS & PENALTIES AND PARKING ENFORCEMENT OF NON-SAFETY VIOLATIONS

Due to the ongoing local emergency, City Council approved continuing to SUSPEND utility related shut-offs, late fees associated with non-payment, and parking enforcement of non-safety parking violations (such as street sweeping and permit parking for residential areas) through March 16, 2021. Details can be found on our [website](#).

CITY CLERK

CITY BOARDS AND COMMISSIONS UPCOMING MEETINGS

All meetings are via ZOOM Webinar:

- February 3, 2021 Historic Preservation Commission
- February 4, 2021 Youth Commission

FINANCE

CITYWIDE MASTER FEE SCHEDULE UPDATE

The Finance Department continues to move forward in finalizing the development of a Citywide Master Fee Schedule. At this stage, the consultant is finalizing the fees organized into Department sections and meetings with a few of the Departments to insure all current fees are included. City staff anticipates the final document to be ready for City Council approval in March 2021. After the initial approval, the Citywide Master Fee schedule will be brought forward annually as part of the budget adoption each June.

INFORMATION TECHNOLOGY

CITY OF POMONA “NEW WEBSITE”

The new website is proceeding as scheduled. All of the Departments represented in the Website committee (over 30 staff members) attended four WebEx detailed and intense training sessions presented by Granicus on Monday and Tuesday of this week. Staff will continue to edit and create content through February. A preview of the website will be sent to Council in mid-February for Final comments until launch. IT staff will continue to work through any remaining technical issues and aesthetic changes to the content through the third week of March. Launch of the new website remains scheduled at the end of March.

LIBRARY

TAX FORMS

Print versions of the Federal tax forms 1040 and 1040-SR with 2020 instruction booklets are available in limited quantity for pickup at the. State tax forms are not yet available, but will be soon. Visit us at the Library’s PPL To-Go service at our front door on Mondays & Thursdays from 12pm-5pm. You may contact us with any questions at 909-620-2043 and library@ci.pomona.ca.us.

PLANNING

SEEKING CULTURAL ARTS COMMISSION'S CITIZEN'S ADVISORY COMMITTEE MEMBERS

The Development Services Department is accepting applications for any eligible individual interested in serving on the Cultural Arts Commission's Citizen's Advisory Committee. There are four positions available for members of the public. The Advisory Committee is responsible for reviewing and making decisions on conceptual design plans submitted by a developer or individual subject to the public art requirement. Eligible members must be one of the following: reside in Pomona, be employed in Pomona, own a business in Pomona, or be a board or active member of a non -profit organization based in Pomona. To apply, please complete the fill-in PDF available at bit.ly/pomonaplanning and submit to the contact listed. Applications will be accepted through mid-February.

LATEST PLANNING COMMISSION DECISIONS AND APPEAL DATES LISTED BELOW:

PLANNING COMMISSION (PC) AGENDA ITEMS

	Project Description	PC Decision	Appeal Ends
Land Developers & Associates 1791 Gillette Road CC District No. 6 (Time Extension)	A request for a one-year time extension for Conditional Use Permit (CUP 12-004) and Variance (VAR 12-002) which proposes the construction of a six-story, 105 room hotel development, an increase in building height from two stories to six stories, and a decrease in	EXT 015263-2021 Approved January 27, 2021	n/a

	required parking lot landscape planter width on a site measuring 2.09 acres in size located at 1791 Gillette Road.		
Ronald Jones 2518 N. Towne Ave. CC District No. 6 (Modification of Conditional Use Permit and Sign Variance)	A request for Modification of a Conditional Use Permit (CUP 014521-2020) modifying Conditional Use Permit (CUP 04-050) to allow for the conversion of a full service mechanical car wash to a self-service automated car wash; and a Sign Variance (SIGNVAR 015286-2021) to provide relief from the monument sign street frontage standard listed in Pomona Zoning Ordinance Section on an existing property located in the C-4 Highway Commercial Zone.	CUP 014521-2020 Approved January 27, 2021 SIGNVAR 015286-2021 Approved January 27, 2021	February 16, 2021 February 16, 2021
Crestwood Communities 875 W. Orange Grove Ave. CC District No. 1 (Tentative Tract Map)	A request to subdivide a 3.60 acre site under a Tentative Tract Map for condominium purposes in association with the development of 33 Detached, two-story, single-family residential units, as well as on-site and off-site improvements including, utilities, private streets, and private and common open space.	TRACTMAP 13947-2020 Continued on January 27, 2021 to February 10, 2021	n/a
Casey Lee 252 Buena Vista Ave. CC District No. 2 (Modification of Conditional Use Permit)	A request to modify a single existing condition on Conditional Use Permit 13-014 (Condition #19 of PC Resolution No. 14-013) pertaining to compliance with off-street parking requirements for the industrial facility located at 252 Buena Vista Avenue.	CUP 15110-2020 Approved January 27, 2021	February 16, 2021

LATEST PLANNING COMMISSION DECISIONS AND APPEAL DATES LISTED BELOW:

DEVELOPMENT PLAN REVIEW HEARING (DPR) AGENDA ITEMS

	Project Description	DPR Decision	Appeal Ends
JCW Development, Jeff Tarris 215 E. Philadelphia Street CC District No. 3 (Development Plan Review)	A request for a Development Plan Review (DPR 13801-2020) for a proposed interior and exterior tenant improvement to convert an existing 10,600 square foot retail establishment to a medical office within the Pomona Corridors Specific Plan, Neighborhood Center.	DPR 13801-2020 Approved January 28, 2021	February 17, 2021

PUBLIC WORKS

SANDBAG DISTRIBUTION – FRI, JAN. 29 at CITY YARDS

Prefilled sandbags will be available for pick-up at the Pomona City Yards, 636 W. Monterey Ave., on Friday, January 29th from 7 a.m. to 7 p.m. This service is available free of charge to Pomona resident’s only with a 20 bag per residence limit; please bring a photo identification as proof of residence.

For after-hour and weekend immediate need for sandbags for Pomona residents, please contact the PD’s Non-Emergency Dispatch at (909) 622-1241, available 24/7.

VALLEY BOULEVARD MAJOR CONSTRUCTION STARTING SPRING/SUMMER 2021 AND METRO CALL GRANT PROJECT 2021/22

In the Spring and Summer of 2021, Valley Boulevard, from Temple Avenue to Humane Way, is planned to undergo major reconstruction. The reconstruction of Valley Boulevard will be particularly intensive due mainly to the need to remove old concrete under the existing surface of old asphalt. Please spread the word about this pending construction project and be prepared for significant delays during this major construction work on Valley Boulevard.

The City of Pomona’s Contractor, All American Asphalt, will be constructing “Major Street Rehabilitation – 2015 Metro Call”, Project No. 428-67918, which includes Valley Boulevard and other streets discussed further below. This \$10M project is made possible in part by a \$3M Los Angeles County Metropolitan Transportation Authority (Metro) grant from which funding has been made available starting this fiscal year 2020/2021.

The main grant funded work of this project will be to add Active Transportation in the form of bicycle facilities on all of the following streets:

1. Valley Boulevard (Temple Avenue to Humane Way)
2. Orange Grove Avenue (Fairplex Dr. to Casa Vista Dr. and Artesia St. to Arrow Hwy.)
3. Park Avenue (Mission Boulevard to Olive Street)

4. San Antonio Avenue (County Rd. to Franklin Ave. and Phillips Blvd. to Mission Blvd.)
5. McKinley Avenue (Fairplex Drive to Towne Avenue)

These streets and potential additive alternate streets (Humane Way, additional portions of McKinley, etc.) are shown on the attached ('Metro Call') Map, and the planned construction for these streets is to include pavement rehabilitation in addition to the bicycle facilities. The pavement rehabilitation will range from slurry seals to thin and thick grind and overlays, as well as the Valley Boulevard reconstruction. Construction of the above streets is expected to start by Spring 2021 finish within 1 year (Valley is intended to be completed mainly in the Spring & Summer of 2021. See attached map.

COVID-19 RESOURCES

General

UPDATES – LA COUNTY VACCINE INFO ([VaccinateLACounty.com](https://www.vaccinatelacounty.com))

How do I make an appointment?

- Online ([English/Spanish](#)) or (833) 540-0473, 8 a.m. to 8:30 p.m., 7-days a week

Who can receive the COVID-19 vaccine?

- [Phase 1A & Residents 65+](#) (from Phase 1B)

Where are vaccinations taking place?

Per [VaccinateLACounty.com](https://www.vaccinatelacounty.com), vaccinations are taking place at pharmacies, health centers, and large-scale vaccination sites run by the County. Fairplex currently serves as one of 5 regional sites. Appointments are REQUIRED.

When will I be eligible to get the vaccine?

- Sign-up for the Vaccine Newsletter at [VaccinateLACounty.com](https://www.vaccinatelacounty.com)
- [MyTurn.ca.gov](https://myturn.ca.gov) – Sign-up for alerts.

CURRENT HEALTH ORDER SUMMARY (publichealth.lacounty.gov)

Expected on Fri, 1/29/21 – Guidance for Reopening of Restaurant Outdoor Dining

Check the [LA County Health Officer Order site](#) for details.

01/25/21 – [Reopening Safer at Work and in the Community](#)

12/30/20 – [Mandatory Travel Directive – 10 Day Self-Quarantine](#)


12/6/20 – [Temp Targeted Safer at Home Health Officer Order \(ICU Capacity\)](#)

11/25/20 – [Drive-Thru/Take-Out/Delivery ONLY](#) – Restaurant, Brewery/Winery

11/20/20 – [Statewide Mask Requirement](#)

CITY OF POMONA – IN PERSON SERVICES BY APPOINTMENT

You may contact your desired Department to make an appointment Mon-Thu, 7:30 a.m. to 6 p.m. Our contact information is [here](#).

City of Pomona	County	County Public Health	Federal
			
COVID-19 FAQ for City Services Emergency Rental Assistance Program (until funds exhausted) Business Assistance Program (until funds exhausted) Department Directory (Make an appointment)	Health Officer Orders County Programs LA County Disaster Help Center (Tenant Landlord Business Non-Profit) Eviction Moratorium (Thru Feb. 28, 2021)	Vaccine Info Vaccine Appointments Citas para Vacunas (en Español) Testing & At-Home Test Kits	Centers for Disease Control and Prevention Travel Guidance IRS Relief Payments
			State  covid19.ca.gov EDD Unemployment
COVID-19 Info Hotline (909) 620-2311 Press “0” M-Th 7:30a-6p	Call 2-1-1 & COVID-19 Case Info Line 1-833-540-0473	Vaccine Appointments 1-833-540-0473 8:00 am – 8:30 pm 7 days a week	State of CA COVID-19 Hotline 1-833-422-4255 M-F 8 am – 8 pm Sa-Su 8 am – 5 pm

Business Information

APPLY NOW

POMONA BUSINESS ASSISTANCE PROGRAM - \$5,000 Grants!

Read more and apply online to this second round of [grants for Pomona businesses here](#).

Need help with your application? (909) 620-2368, M-Th, 7:30 a.m. to 6 p.m.

OPENS FEB. 2nd-8th

CA RELIEF GRANT PROGRAM - \$5k to \$25k Grants!

Learn more at www.careliefgiant.com.

BUSINESS REOPENING – EFFECTIVE Jan. 25th

The following is allowed with adherence to all of the sector specific directives to ensure distancing, wearing of face coverings, and infection control per the [revised HOO of 1/25/21](#):

- Museums, zoos, aquariums outdoor operations at 50% occupancy
- Cardrooms outdoor operations at 50% occupancy
- Miniature golf, go karts, batting cages outdoor operations at 50% occupancy
- Outdoor recreational activities are open
- Hotels & motels for tourism and individual travel allowed
- Fitness facilities open for outdoor operations
- Personal care services open indoors at 25% capacity
- Indoor mall, shopping center, lower-risk retail open at 25% indoor capacity; food courts and common areas closed

The following restrictions remain in effect until January 29:

- Restaurants, wineries and breweries remain open for pick-up, delivery, and take-out only.
- Non-essential businesses closed from 10:00 p.m. to 5:00 a.m.

RESOURCE PAGES

- **LA County Business Info** (Layoff Aversion, etc.) – Click [here](#).
- **FREE 30-Day PPE Supply for Small Business** – Visit ppeunite.org & follow @PPEUnite
- **Disaster Help Center** – (833) 238-4450 or disasterhelpcenter@lacounty.gov & follow @LAHELPCENTER
- **LA County Consumer & Business Affairs (DCBA)** – (800) 593-8222 & follow @LACOUNTYDCBA
- **WDACS/LACBIZDEV** – [Business Grant Resource List](#) & follow @LACBIZDEV
- **COVID-19 Safety Compliance Certificate**
- **LeaseUp Initiative** (Rent to tenants w/ subsidies) – (323) 428-4742 & leaseupla@epath.org. See [Landlord FAQ](#).

FREE BUSINESS PERMITS – ACTIVATE POMONA

FREE Activate Pomona permits are designed to aid business economic recovery. All interested entities may inquire and apply at bit.ly/activatepomona and (909) 620-2191.



Community Information

ACCEPTING APPLICATIONS - RENTAL ASSISTANCE PROGRAM

Read more and apply online to this second round of [Pomona Rental Assistance here](#).

Make an appointment with Pomona agencies authorized to **help for FREE:**

- **Catholic Charities**
909-629-1331
nalcala@ccharities.org
- **Inland Valley Hope Partners**
909-622-3806 x301
info@inlandvalleyhopepartners.org
- **Pomona Economic Opportunity Center**
909-397-4215
Peoc.staff@pomonadaylabor.org
- **Tri-City Mental Health Services**
909-623-6131
housing@tricitymhs.org



REVISED HEALTH OFFICER ORDER – EFFECTIVE Jan. 25th

The following is allowed with adherence to all of the sector specific directives to ensure distancing, wearing of face coverings, and infection control per the [revised HOO on 1/25/21](#):

- Private gatherings outdoors up to 3 households and up to a total of 15 people

WATCH ON YOUTUBE – AT-HOME RECREATION PROGRAMS

While you spend more time indoors with your family, the Pomona Recreation team invites you to peruse their DIY Thursday and Foodie Friday playlists on the City's YouTube Channel for some fun and easy at-home activities. The playlists include do-it-yourself crafts and recipes. Check them out at bit.ly/cityofpomonayoutube.

HUNGRY DURING THE PANDEMIC?

If you or your family is experiencing food insecurity, Los Angeles County can help you find a hot meal, locate a free food pantry or enroll you for CalFresh benefits. For more information, call 2-1-1 or click [here](#).

VOLUNTEER OPPORTUNITIES

If you or a group are interested in donating your time or making donations (food/cleaning supplies/PPE) to help our Pomona community members in need, please contact our COVID-19 Information Hotline at (909) 620-2311, press “0” to learn more. You may also email the City Council Assistant at Jocelyn_rios-ewing@ci.pomona.ca.us.

PERSONAL PROTECTIVE GEAR (PPE) DONATIONS NEEDED

The Pomona COVID-19 Action Committee, comprised of dozens of community organizations, local institutions, and volunteers are holding a PPE donation drive to distribute these vital hygiene tools to Pomona families through food banks and food distribution events. You may contact the Pomona COVID-19 Hotline for details at 909-620-2311, “0”. Two drop-off sites are located at the:

- Tri-City Wellness Center, 1403 N. Garey Ave., Pomona
- Tri-City Adult Health Center, 2008 N. Garey Ave., Pomona

If you wish to make a monetary donation, you may make checks out to “Tri-City Mental Health” and send them ATTN: Toni Navarro, COVID-19 Support to the above addresses.

COVID-19 PROTECTIONS FOR TENANTS (AB 3088)

Are you unable to pay rent because of COVID-19? California’s new law may protect you from eviction. Please visit the [City’s COVID-19 FAQ Page](#) under Landlord & Tenant Resources to learn more.

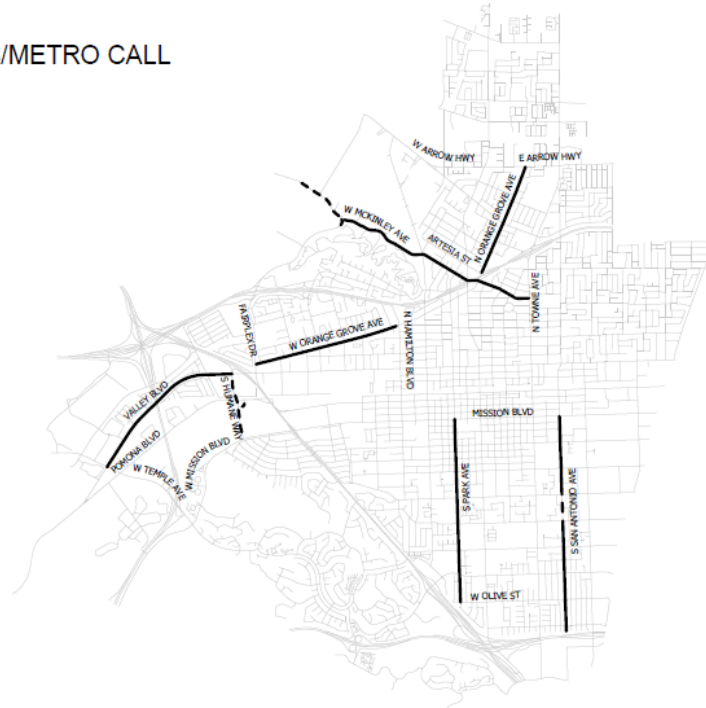
FREE WI-FI LOCATOR TOOL – LA COUNTY

County of Los Angeles has created a Free WiFi locator to help get connected! To learn of locations near you, dial 2-1-1- or visit findwifi.lacounty.gov! Make sure to share this with your community to help them access this important service.

ATTACHMENTS

1. [Upcoming Pomona Events](#)
2. Metro Call Map

MAJOR STREETS/METRO CALL



— Base Bid
- - - Additive Alternates

