

# City of Pomona

## Internal Service Funds

Fund	Fund Description	Page #	Department
660	Self Insurance	1	Human Resources
675	Information Technology Fund	3	Information Technology
676	Print and Mail Services Fund	5	Finance
669	Equipment Maintenance Fund	7	Public Works

07/06/15

CITY OF POMONA

Report No. P237

Revenue / Expenditure Report - 3 Year History

TIME: 17:06

	2012-2013 ACTUALS	2013-2014 ACTUALS	2014-2015 BUDGET	2014-2015 ACTUALS THRU 04/30/2015	2014-2015 YEAR-END ESTIMATE	YEAR-END VS ADOPTED BUDGET	2015-2016 BUDGET	% PROPOSED/ ADOPTED	PROPOSED VS ADOPTED BUDGET
660 All Self Ins Fund									
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0000 ALL DEPARTMENTS	<b>SELF INSURANCE FUNDS</b>								
40224 Investment Earnings-Pooled Csh	6,375.85	9,078.10	0	3,709.73	3,686	0 %	0	0 %	0
40246 GASB 31 Adjustment	5,245.42-	1,184.25	0	0.00	0	0 %	0	0 %	0
All Rev from Use of \$ & Prop	1,130.43	10,262.35	0	3,709.73	3,686	0 %	0	0 %	0
40840 In-Lieu Premium	4,905,281.68	5,326,482.45	4,686,038	3,752,396.19	4,696,121	100 %	3,951,680	16-%	734,358-
All Fees	4,905,281.68	5,326,482.45	4,686,038	3,752,396.19	4,696,121	100 %	3,951,680	16-%	734,358-
40841 Subrogation Recovery	4,306.01	0.00	0	1,250,000.00	1,250,000	0 %	0	0 %	0
40842 Ins Recovery	109,325.20	280,119.79	0	662,875.74	662,876	0 %	0	0 %	0
40930 Reimbursement	0.00	0.00	0	118,755.00	118,755	0 %	0	0 %	0
All Other Misc Revenue	113,631.21	280,119.79	0	2,031,630.74	2,031,631	0 %	0	0 %	0
40380 All Other Revenues	429.57	2,817.54	0	2,955.15	2,956	0 %	0	0 %	0
All Charges for Services	429.57	2,817.54	0	2,955.15	2,956	0 %	0	0 %	0
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Total Revenue	5,020,472.89	5,619,682.13	4,686,038	5,790,691.81	6,734,394	144 %	3,951,680	16-%	734,358-
51012 Earnings & Benefits	327,999.53	317,690.01	309,848	248,109.33	309,848	100 %	401,980	30 %	92,132
51030 All Overtime - Non Sworn	0.00	0.00	0	196.30	107	0 %	0	0 %	0
51040 Hourly	55,235.73	61,897.34	72,319	51,303.29	71,209	98 %	30,673	58-%	41,646-
51059 Retirement/Termination Payout	38,464.55	2,206.77	0	0.00	0	0 %	0	0 %	0
51080 Total Buybacks	9,690.42	7,814.95	11,000	7,679.79	7,680	70 %	9,140	17-%	1,860-
Total Staffing	431,390.23	389,609.07	393,167	307,288.71	388,844	99 %	441,793	12 %	48,626
52060 Office Supplies	1,986.37	1,583.95	2,000	1,490.04	2,062	103 %	2,500	25 %	500
52063 Postage	904.82	1,352.25	940	821.35	850	90 %	850	10-%	90-
52064 Printing & Copying	188.17	143.26	210	1.81	350	167 %	350	67 %	140
52080 Other Expense	0.00	0.00	0	525.00	0	0 %	0	0 %	0
52130 Prof Development - Training	50.00	189.33	450	450.00	1,050	233 %	1,800	300 %	1,350
52140 Dues, Subscriptions & Certs	754.90	550.00	885	250.00	750	85 %	750	15-%	135-
52285 Controllable Contract Services	49,799.92	149,736.62	278,889	194,750.06	261,800	94 %	281,800	1	2,911
52310 OES	7,538.32	7,611.81	30,882	3,643.50	13,000	42 %	18,000	42-%	12,882-
52315 Employee Assistance Program	5,354.10	2,186.60	5,000	1,385.55	5,000	100 %	5,000	0 %	0
52402 Small Tools & Equipment	1,658.38	238.71	0	0.00	250	0 %	250	0 %	250
52581 Office Equip Maint/Repair	691.64	470.24	450	0.00	450	100 %	450	0 %	0
52902 Safety Training & Equip	5,167.55	2,909.20	3,000	407.80	3,000	100 %	19,800	560 %	16,800
Total Controllable Exp	74,094.17	166,971.97	322,706	203,725.11	288,562	89 %	331,550	3 %	8,844
52081 Off-Site Storage	3,823.78	4,184.81	4,465	3,982.48	5,450	122 %	3,000	33-%	1,465-
52250 Insurance Premiums	680,738.00	817,749.77	1,003,800	885,914.42	956,000	95 %	1,062,000	6 %	58,200
52257 Claims Expense	4,631,079.77	6,235,958.64	4,598,762	2,080,927.20	4,420,000	96 %	4,393,150	4-%	205,612-
52259 IBNR Expense	626,351.17-	2,852,121.64-	0	0.00	0	0 %	0	0 %	0
52260 Self Insurance Fees	17,068.02	53,105.66	62,200	62,182.78	62,200	100 %	75,000	21 %	12,800
52588 Automation-Maintenance	47,935.00	47,935.00	48,968	47,935.00	50,000	102 %	0	100-%	48,968-

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660 All Self Ins Fund									
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Total Required Exp	4,754,293.40	4,306,812.24	5,718,195	3,080,941.88	5,493,650	96 %	5,533,150	3-%	185,045-
52121 Telephone Service Expense	996.50	1,394.67	2,625	507.97	1,663	63 %	565	78-%	2,060-
52122 New Phone System Alloc	0.00	0.00	2,936	2,202.00	2,936	100 %	0	100-%	2,936-
Total Utilities	996.50	1,394.67	5,561	2,709.97	4,599	83 %	565	90-%	4,996-
52185 Info Systems Allocation	6,323.24	5,796.75	6,056	4,950.00	6,056	100 %	9,397	55 %	3,341
52234 Telephone Admin Alloc	0.00	0.00	0	0.00	0	0 %	1,392	0 %	1,392
52235 Claims Exp - Liab	1,918.00	2,071.00	0	0.00	0	0 %	0	0 %	0
52237 Claims Exp - WC	56.00	50.00	0	0.00	0	0 %	0	0 %	0
Total Alloc Costs & Self Ins	8,297.24	7,917.75	6,056	4,950.00	6,056	100 %	10,789	78 %	4,733
59950 Recovered Costs	1,264,342.94-	1,485,584.70-	1,835,365-	1,531,964.00-	1,761,711-	96 %	1,924,697-	5 %	89,332-
Total Recovered Cost	1,264,342.94-	1,485,584.70-	1,835,365-	1,531,964.00-	1,761,711-	96 %	1,924,697-	5 %	89,332-
89922 Transfer to Capital Outlay	0.00	325,853.76	0	0.00	0	0 %	0	0 %	0
Total Transfer Out	0.00	325,853.76	0	0.00	0	0 %	0	0 %	0
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Total Expense	4,004,728.60	3,712,974.76	4,610,320	2,067,651.67	4,420,000	96 %	4,393,150	5-%	217,170-
Net ALL DEPARTMENTS	1,015,744.29	1,906,707.37	75,718	3,723,040.14	2,314,394		441,470-		517,188-



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675 Information Technology Fund									
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0000 ALL DEPARTMENTS	<b>INFORMATION TECHNOLOGY FUND</b>								
	0.00	0.00	0	0.00	0	0 %	0	0 %	0
						0 %		0 %	
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Total Revenue	0.00	0.00	0	0.00	0	0 %	0	0 %	0
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51012 Earnings & Benefits	227,551.05	231,659.61	285,079	222,353.95	285,079	100 %	407,717	43 %	122,638
51030 All Overtime - Non Sworn	6,713.41	7,116.31	7,174	7,101.75	7,100	99 %	7,100	1-%	74-
51080 Total Buybacks	0.00	8,630.98	0	8,906.17	8,906	0 %	9,000	0 %	9,000
Total Staffing	234,264.46	247,406.90	292,253	238,361.87	301,085	103 %	423,817	45 %	131,564
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52060 Office Supplies	4,926.74	5,769.53	5,000	3,626.50	4,000	80 %	4,000	20-%	1,000-
52063 Postage	242.35	208.79	221	108.51	250	113 %	250	13 %	29
52064 Printing & Copying	3.32	6.62	100	8.59	100	100 %	100	0 %	0
52090 Mileage Reimbursement	0.00	51.33	100	22.94	100	100 %	100	0 %	0
52130 Prof Development - Training	150.39	150.00	500	150.00	500	100 %	500	0 %	0
52140 Dues, Subscriptions & Certs	430.48	396.00	300	213.22	300	100 %	300	0 %	0
52285 Controllable Contract Services	27,020.00	35,389.38	29,000	22,358.16	27,020	93 %	29,000	0 %	0
52402 Small Tools & Equipment	0.00	0.00	200	0.00	0	0 %	0	100-%	200-
52403 Computer Related Acquisitions	8,466.83	51,899.27	28,100	15,870.16	19,925	71 %	25,000	11-%	3,100-
52581 Office Equip Maint/Repair	273.90	26.49	1,800	1,462.45	2,200	122 %	300	83-%	1,500-
54060 Printer Maintenance	6,558.96	8,007.82	11,900	3,667.28	15,000	126 %	15,000	26 %	3,100
54070 PC Hardware Replacement	20,488.16	8,910.88	7,500	7,656.30	12,000	160 %	12,000	60 %	4,500
Total Controllable Exp	68,561.13	110,816.11	84,721	55,144.11	81,395	96 %	86,550	2 %	1,829
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52274 Required Contract Services	10,140.88	37,312.77	47,520	31,499.34	41,520	87 %	27,520	42-%	20,000-
52572 Lease Equipment-Citywide	2,197.00	0.00	0	0.00	0	0 %	0	0 %	0
52588 Automation-Maintenance	107.88	0.00	0	0.00	0	0 %	0	0 %	0
54010 ACS Computer Svcs	742,140.00	742,140.00	710,456	596,650.00	710,456	100 %	632,736	11-%	77,720-
54015 Contract Software Maintenance	103,050.16	176,189.67	219,830	190,227.22	220,830	100 %	220,830	0 %	1,000
54020 ACS - Police Supplemental	0.00	0.00	0	1,700.00	0	0 %	0	0 %	0
Total Required Exp	857,635.92	955,642.44	977,806	820,076.56	972,806	99 %	881,086	10-%	96,720-
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52121 Telephone Service Expense	185,002.55	187,681.40	193,716	131,991.24	192,021	99 %	188,268	3-%	5,448-
52128 Cellular Phones	3,618.39	2,887.37	4,000	1,915.35	4,000	100 %	4,000	0 %	0
52151 Air Cards	656.28	790.32	0	604.45	700	0 %	700	0 %	700
Total Utilities	189,277.22	191,359.09	197,716	134,511.04	196,721	99 %	192,968	2-%	4,748-
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52185 Info Systems Allocation	3,457.47	2,556.41	2,588	2,150.00	2,588	100 %	4,137	60 %	1,549
52234 Telephone Admin Alloc	0.00	0.00	0	0.00	0	0 %	2,899	0 %	2,899
52245 Liab Admin Alloc	2,531.27	3,074.52	3,884	3,230.00	3,884	100 %	6,168	59 %	2,284
52246 Unempl Admin Alloc	226.68	126.48	115	90.00	115	100 %	53	54-%	62-
52247 WC Admin Alloc	1,778.64	1,994.33	2,273	1,880.00	2,273	100 %	3,516	55 %	1,243
52420 Fleet Operation	564.00	0.00	0	0.00	0	0 %	1,634	0 %	1,634

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675 Information Technology Fund									
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Total Alloc Costs & Self Ins	8,558.06	7,751.74	8,860	7,350.00	8,860	100 %	18,407	108 %	9,547
59950 Recovered Costs	266,053.54-	270,581.87-	285,993-	163,301.90-	285,369-	100 %	279,169-	2-%	6,824
59953 Recovered Costs-Special	0.00	0.00	214,500-	160,875.00-	214,500-	100 %	0	100-%	214,500
59960 Recovered Costs-Tech Services	1,106,554.02-	1,242,394.41-	1,292,822-	1,057,850.00-	1,298,498-	100 %	1,348,659-	4 %	55,837-
Total Recovered Cost	1,372,607.56-	1,512,976.28-	1,793,315-	1,382,026.90-	1,798,367-	100 %	1,627,828-	9-%	165,487
66189 Other Equipment	9,169.90	0.00	237,500	22,278.00	237,500	100 %	25,000	89-%	212,500-
66193 Automation Acquisitions	5,140.87	0.00	0	0.00	0	0 %	0	0 %	0
Total Capital	14,310.77	0.00	237,500	22,278.00	237,500	100 %	25,000	89-%	212,500-
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Total Expense	0.00	0.00	5,541	104,305.32-	0	0 %	0	100-%	5,541-
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Net ALL DEPARTMENTS	0.00	0.00	5,541-	104,305.32	0		0		5,541

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676 Printing/Mail Services Fund									
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0000 ALL DEPARTMENTS	<b>PRINTING AND MAIL SERVICES FUND</b>								
	0.00	0.00	0	0.00	0	0 %	0	0 %	0
						0 %		0 %	0
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Total Revenue	0.00	0.00	0	0.00	0	0 %	0	0 %	0
51012 Earnings & Benefits	0.00	0.00	0	0.00	0	0 %	18,231	0 %	18,231
Total Staffing	0.00	0.00	0	0.00	0	0 %	18,231	0 %	18,231
52060 Office Supplies	19.06	0.00	0	0.00	0	0 %	0	0 %	0
52063 Postage	0.00	45.20	0	0.00	0	0 %	0	0 %	0
52064 Printing & Copying	0.00	0.00	100	0.00	100	100 %	100	0 %	0
52285 Controllable Contract Services	3,152.74	2,192.47	4,086	1,352.00	4,086	100 %	4,536	11 %	450
52402 Small Tools & Equipment	0.00	0.00	200	0.00	200	100 %	200	0 %	0
52430 Other Supplies/Materials	4,687.50	3,335.04	7,975	2,315.89	5,975	75 %	5,962	25-%	2,013-
52581 Office Equip Maint/Repair	275.00	5,805.72	1,225	0.00	1,250	102 %	1,250	2 %	25
Total Controllable Exp	8,134.30	11,378.43	13,586	3,667.89	11,611	85 %	12,048	11-%	1,538-
52274 Required Contract Services	20,861.98	14,868.09	23,615	8,244.99	23,615	100 %	23,615	0 %	0
Total Required Exp	20,861.98	14,868.09	23,615	8,244.99	23,615	100 %	23,615	0 %	0
52121 Telephone Service Expense	14.63	83.38	16	125.81	680	4250 %	160	900 %	144
52122 New Phone System Alloc	0.00	0.00	18	13.50	18	100 %	0	100-%	18-
Total Utilities	14.63	83.38	34	139.31	698	2053 %	160	371 %	126
52234 Telephone Admin Alloc	0.00	0.00	0	0.00	0	0 %	348	0 %	348
Total Alloc Costs & Self Ins	0.00	0.00	0	0.00	0	0 %	348	0 %	348
59950 Recovered Costs	29,010.91-	26,329.90-	37,217-	26,141.02-	35,924-	97 %	54,402-	46 %	17,185-
Total Recovered Cost	29,010.91-	26,329.90-	37,217-	26,141.02-	35,924-	97 %	54,402-	46 %	17,185-
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Total Expense	0.00	0.00	18	14,088.83-	0	0 %	0	100-%	18-
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Net ALL DEPARTMENTS	0.00	0.00	18-	14,088.83	0		0		18



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669 Equipment Maintenance Fund									
<hr/>									
0000 ALL DEPARTMENTS	<b>EQUIPMENT MAINTENANCE FUND</b>								
40390 Insurance/Work Comp Refunds	66.00	0.00	0	0.00	0	0 %	0	0 %	0
All Other Misc Revenue	66.00	0.00	0	0.00	0	0 %	0	0 %	0
40330 Sale of service	3,733,956.00	3,622,920.00	3,719,744	3,112,220.00	3,734,757	100 %	3,860,404	4 %	140,660
40337 Sale of Svc-Int	101,306.06	92,455.63	101,082	0.00	101,082	100 %	102,989	2 %	1,907
40380 All Other Revenues	2,921.02	776.00	3,354	12,150.33	12,049	359 %	3,350	0-%	4-
40846 Recycling Revenues	0.00	634.11	251	1,290.25	1,291	514 %	535	113 %	284
All Charges for Services	3,838,183.08	3,716,785.74	3,824,431	3,125,660.58	3,849,179	101 %	3,967,278	4 %	142,847
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Total Revenue	3,838,249.08	3,716,785.74	3,824,431	3,125,660.58	3,849,179	101 %	3,967,278	4 %	142,847
51012 Earnings & Benefits	1,094,834.39	1,006,643.01	1,194,816	899,228.33	1,185,916	99 %	1,329,297	11 %	134,481
51030 All Overtime - Non Sworn	39,897.73	36,562.81	41,282	37,395.04	46,282	112 %	42,310	2 %	1,028
51040 Hourly	30,336.28	10,798.13	28,935	10,117.75	12,539	43 %	31,860	10 %	2,925
51042 Holiday - Non Sworn	5,714.94	5,048.61	7,200	7,167.17	7,200	100 %	7,200	0 %	0
51059 Retirement/Termination Payout	8,903.55	0.00	0	49.90	50	0 %	72,088	0 %	72,088
51066 Callback Pay	49.32	0.00	0	0.00	0	0 %	0	0 %	0
51080 Total Buybacks	4,121.95	5,106.92	6,960	6,959.47	6,959	100 %	4,000	43-%	2,960-
51090 Compensated Absences Adj	36,766.96	750.89	0	0.00	0	0 %	0	0 %	0
Total Staffing	1,220,625.12	1,064,910.37	1,279,193	960,917.66	1,258,946	98 %	1,486,755	16 %	207,562
52060 Office Supplies	1,136.31	1,298.78	1,550	986.76	1,550	100 %	1,550	0 %	0
52063 Postage	62.40	50.52	130	19.16	80	62 %	80	38-%	50-
52064 Printing & Copying	221.05	431.02	389	292.13	389	100 %	389	0 %	0
52130 Prof Development - Training	0.00	0.00	600	540.68	600	100 %	500	17-%	100-
52140 Dues, Subscriptions & Certs	1,986.50	275.00	440	317.00	440	100 %	440	0 %	0
52170 Building and Yard Repairs	2,704.24	7,467.64	5,969	2,451.17	49,783	834 %	18,000	202 %	12,031
52191 Advertising	545.11	0.00	270	122.96	270	100 %	270	0 %	0
52285 Controllable Contract Services	3,515.00	3,515.00	10,725	0.00	3,925	37 %	3,925	63-%	6,800-
52380 Vehicle Maintenance/Repair	457,843.10	545,018.14	509,285	362,451.59	516,085	101 %	577,778	13 %	68,493
52383 Tires, Tubes & Service	142,022.45	200,765.37	218,422	127,656.86	218,420	100 %	216,000	1-%	2,422-
52402 Small Tools & Equipment	1,892.00	5,991.34	5,980	4,550.82	5,980	100 %	5,980	0 %	0
52403 Computer Related Acquisitions	1,032.58	1,710.36	7,792	7,775.93	7,792	100 %	5,000	36-%	2,792-
52430 Other Supplies/Materials	7,231.33	5,971.40	7,831	3,544.37	7,831	100 %	7,000	11-%	831-
52580 General Maint & Repairs	4,970.46	3,189.34	7,031	1,114.55	5,000	71 %	5,000	29-%	2,031-
52645 Safety Supplies	0.00	0.00	1,500	393.08	1,500	100 %	1,500	0 %	0
52902 Safety Training & Equip	78.26	640.41	2,700	22.08	1,500	56 %	1,500	44-%	1,200-
53060 Building & Yard Supplies	440.99	2,331.48	4,161	0.00	4,161	100 %	4,100	1-%	61-
Total Controllable Exp	625,681.78	778,655.80	784,775	512,239.14	825,306	105 %	849,012	8 %	64,237
52298 Hazardous Matls Compliance	22,970.50	9,348.54	19,000	10,835.63	19,000	100 %	19,000	0 %	0
52299 Regulatory Compliance	17,748.55	13,876.35	16,700	13,913.38	16,700	100 %	16,700	0 %	0
52370 Fuel Expense	1,187,499.44	1,139,423.44	1,166,641	735,400.61	1,143,644	98 %	1,225,641	5 %	59,000
52390 Uniform Service	4,158.23	2,194.52	3,440	1,771.60	3,440	100 %	3,440	0 %	0



07/06/15

C I T Y O F P O M O N A

Report No. P237

Revenue / Expenditure Report - 3 Year History

TIME: 17:06

	2012-2013 ACTUALS	2013-2014 ACTUALS	2014-2015 BUDGET	2014-2015 ACTUALS THRU 04/30/2015	2014-2015 YEAR-END ESTIMATE	YEAR-END VS ADOPTED BUDGET	2015-2016 BUDGET	% PROPOSED/ ADOPTED	PROPOSED VS ADOPTED BUDGET
669 Equipment Maintenance Fund									
52461 Tuition Reimbursement	500.00	475.00	900	0.00	900	100 %	1,000	11 %	100
52588 Automation-Maintenance	13,004.00	16,095.23	18,530	18,501.76	18,530	100 %	18,872	2 %	342
58910 Depreciation Expense	20,828.15	23,053.39	20,828	0.00	20,828	100 %	23,053	11 %	2,225
Total Required Exp	1,266,708.87	1,204,466.47	1,246,039	780,422.98	1,223,042	98 %	1,307,706	5 %	61,667
52121 Telephone Service Expense	4,059.94	1,227.97	3,828	517.10	3,577	93 %	639	83-%	3,189-
52122 New Phone System Alloc	0.00	0.00	4,281	3,210.75	4,281	100 %	0	100-%	4,281-
52128 Cellular Phones	2,189.20	2,563.20	2,100	1,725.01	2,233	106 %	2,233	6 %	133
Total Utilities	6,249.14	3,791.17	10,209	5,452.86	10,091	99 %	2,872	72-%	7,337-
52185 Info Systems Allocation	17,277.04	12,379.35	11,970	9,790.00	11,970	100 %	14,705	23 %	2,735
52234 Telephone Admin Alloc	0.00	0.00	0	0.00	0	0 %	2,435	0 %	2,435
52237 Claims Exp - WC	448,758.00	464,511.00	230,000	172,494.00	230,000	100 %	0	100-%	230,000-
52245 Liab Admin Alloc	20,765.81	20,016.38	25,223	21,010.00	25,223	100 %	27,710	10 %	2,487
52246 Unempl Admin Alloc	2,545.18	783.84	758	630.00	758	100 %	238	69-%	520-
52247 WC Admin Alloc	16,175.55	15,749.25	14,784	12,320.00	14,784	100 %	15,795	7 %	1,011
53910 Admin Service Charge	234,171.18	210,714.10	250,273	190,781.65	253,104	101 %	282,528	13 %	32,255
Total Alloc Costs & Self Ins	739,692.76	724,153.92	533,008	407,025.65	535,839	101 %	343,411	36-%	189,597-
66189 Other Equipment	11,126.19	0.00	0	0.00	0	0 %	0	0 %	0
66193 Automation Acquisitions	0.00	0.00	38,409	38,868.93	38,409	100 %	0	100-%	38,409-
Total Capital	11,126.19	0.00	38,409	38,868.93	38,409	100 %	0	100-%	38,409-
89920 Transfer To Fleet Repl	0.00	0.00	0	0.00	0	0 %	600,000	0 %	600,000
Total Transfer Out	0.00	0.00	0	0.00	0	0 %	600,000	0 %	600,000
81954 Loss on Disposal of Assets	6,146.73	0.00	0	0.00	0	0 %	0	0 %	0
Total Other Financing Uses	6,146.73	0.00	0	0.00	0	0 %	0	0 %	0
Total Expense	3,876,230.59	3,775,977.73	3,891,633	2,704,927.22	3,891,633	100 %	4,589,756	18 %	698,123
Net ALL DEPARTMENTS	37,981.51-	59,191.99-	67,202-	420,733.36	42,454-		622,478-		555,276-



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