



City of Pomona

APPLICATION FOR CERTIFICATE OF OCCUPANCY FOR ACCESSORY DWELLING UNITS/ JUNIOR ACCESSORY DWELLING UNITS

DEVELOPMENT SERVICES | BUILDING & SAFETY DIVISION

Property Owner Information:

Property Owners Name: _____

Address for Primary Dwelling: _____

Address for ADU assigned by Public Works: _____

Phone Number: _____ Email: _____

Preferred Contact: Phone Email

Residential ADU/JADU Building Information:

Description of ADU/JADU: _____

Permit #: _____ Occupancy Group: _____

Type of Construction: _____ Sq. Ft: _____

Sprinklers: Yes No

	DEPARTMENT	PRINT NAME	SIGNATURE	DATE
1	Planning 909-620-2191			
2	Fire Department 909-620-2216 Exempt due to: <input type="checkbox"/> ADU garage conversion up to 500 sf with no additions <input type="checkbox"/> ADU within an existing floorplan of a single family dwelling <input type="checkbox"/> Junior ADU within an existing floorplan			
3	Public Works 909-620-2281			
4	Water Engineering 909-620-2251 *Prior to sign off: Fire must be signed off & Backflow			
5	Building & Safety 909-620-2371			